

## Notes – Blue Plaque Assessment Panel meeting

11.00am, 27<sup>th</sup> October 2025

Present: Councillors Casson & Marten

Association for Heritage Interpretation representative: Geraldine Mathieson

Local History Society representative: Katrin McClure

Clerk: N Pape

### 1. Apologies

Apologies received from Cllr Longbottom

**Agreed: that apologies be noted**

### 2. To receive update on nominations for suitable candidates

The Clerk reported that in August 2025 a letter had been sent to the previous residence of Madame Clapham seeking permission for the installation of a blue plaque, a reply had not been received. As the previous residence of Alan Plater was currently for sale a letter had not yet been sent. It was agreed a chaser letter be sent to the previous residence of Madame Clapham and a letter also be sent to the previous residence of Alan Plater seeking permission for the installation of a blue plaque, Cllr Casson will hand deliver the letters

**Agreed: The Cllr Casson will hand deliver letters to the existing property owners of Alan Plater and Madame Clapham's previous residences to seek permission for the installation of blue plaques**

### 3. To receive update on budget for the 2025/2026 financial year

The Clerk reported the budget for the blue plaque project for the 2025/2026 financial year was £1700, no funds had so far been spent from the budget. Quotes had been obtained for the purchase of 2 new blue plaques - £375 & vat per plaque

### 4. To consider proposal for budget requirement for the 2026/2027 financial year

The panel agreed that a proposal of £2000 be requested for the 2026/2027 financial year for the installation of 4 blue plaques

**Agreed: that a request be submitted to the Finance Committee for approval of a £2000 budget for the 2026/2027 financial year**

### 5. To consider a proposal from the Local History Society to update the Heritage Walk leaflet

K McClure reported that the last Heritage Walk leaflet had been produced in 2006, a new updated leaflet was required; costings will be obtained and a grant application submitted to the Parish Council for approval

**Agreed: that the Local History Society will obtain costings to update the Heritage Walk leaflet and then submit a grant application to the Parish Council for approval**

The meeting closed at 11:35am

**Date of next meeting: Monday 19<sup>th</sup> January 2026 11am**