

Cottingham Parish Council



PERSONNEL COMMITTEE MEETING
HELD AT COTTINGHAM PARISH COUNCIL OFFICES, 9 THE COTTAGES,
MARKET GREEN, COTTINGHAM
AT 3:00pm THURSDAY 27TH OCTOBER 2022

MINUTES

Present: Councillors: Green, Kemp, Knight & Medini
Deputy Clerk: Pape

244 DECLARATIONS OF INTEREST

There were no declarations made

245 TO RECEIVE APOLOGIES

There were no apologies

246 **Exclusion of the Public: The Committee will decide if, due to the confidential nature of the business to be conducted, it is advisable that the public and press be excluded**

247 TO DISCUSS ONGOING STAFFING MATTERS

247.1 Cllr Green stated unequivocally that the content of the meeting was confidential and must not be discussed with any third party

247.2 The Deputy Clerk informed the Committee she had contacted Fish4Jobs, a further 50 people had viewed the application for the advertised role of Clerk & Responsible Finance Officer since 8th September

247.3 It was acknowledged by Cllrs that the office workload is unsustainable for one person and Cllrs discussed the possibility of hiring a local Town/Parish Clerk to give support to the Deputy Clerk. The job specification will be reviewed in the New Year

247.4 The Deputy Clerk informed the Committee she had been in contact with Ben Wright, ERYC Local Growth Coordinator, Regeneration and Funding Officer. Other Town/ Parish Councils had been successful in obtaining funding towards the costs of temporarily employing a Town Centre Officer. Cllrs requested Ben be invited to a meeting to discuss this further

Resolved: Ben Wright, ERYC Local Growth Coordinator, Regeneration and Funding Officer to be invited to the next meeting

248 MEMBERS' POINTS OF INFORMATION AND AGENDA ITEMS FOR THE NEXT MEETING
(DISCUSSION ITEMS ONLY) AND TO SET DATE FOR NEXT MEETING

243.1 Cllrs agreed the next meeting be scheduled for Wednesday 9th November 2022 at 3pm

Resolved: Date for next meeting – Wednesday 9th November 2022

There was no other business and the meeting closed at 4:35pm

Signed:

(Chairman of the Parish Council)