

Cottingham Parish Council



FULL PARISH & FINANCE MEETING OF COTTINGHAM PARISH COUNCIL
HELD AT THE PARISH OFFICE, 9 THE COTTAGES, COTTINGHAM
7:00PM ON THURSDAY 21st JULY 2022

PRESENT: Councillors: Abel (Chairman), Medini, Moore, Cantrell, Kemp,
Green, Jump & Duke
Clerk: Kay
Deputy Clerk: Pape
10 members of the public

3539 DECLARATIONS OF INTEREST

There were no declarations of interest

3540 TO RECEIVE AND APPROVE APOLOGIES

Apologies received from Cllrs Casson, Knight & Kind

Resolved: Apologies accepted

3541 TO RECEIVE LOCAL POLICING REPORT

In the absence of a PCSO Clerk Matthew Kay distributed the crime stats

3542 PUBLIC SESSION (10 MINUTE OPPORTUNITY FOR PUBLIC PRESENT TO RAISE MATTERS)

Members of the public raised questions, answered by Councillors and the Clerk, regarding cyclists on public footpaths, posters not being placed in Parish Noticeboards and dogs off lead in Grandad's Park

Clerk Matthew Kay informed Cllrs and members of the public they are required to act in a civilised manner, explained that due to a year of harassment and bullying he was relinquishing his role, the Parish Council had yet to hire a replacement Clerk, was headed into unchartered territory and until further notice would be reducing the office opening

The Parish Council Office: 9 The Cottages, Market Green, Cottingham, East Yorkshire HU16 5QG

Tel: 01482 847623 E-mail :deputyclerk@cottinghamcouncil.org

Website: www.cottinghamparishcouncil.org.uk

Chairman: Councillor Ann Abel Tel: 01482 875489 Deputy Clerk: Nicola Pape

hours to 3 days a week. Cllr Cantrell wished it to be minuted she was unhappy with comments made by Cllr Abel stating issues had arisen since Cllr Cantrell had joined the Parish Council in May 2021

3543 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

- 3543.1 Planning Committee meeting held on 7th June 2022
- 3543.2 Full Parish Council meeting held on 16th June 2022
- 3543.3 Events Working Party meeting held on 17th June 2022
- 3543.4 Events Working Party meeting held on 27th June 2022

Resolved: That all minutes/notes be adopted as a true record

3544 GRANT REQUESTS

3544.1 Cottingham Christmas Lights (Hallgate & King Street)

£6000 grant application towards the costs of maintenance of existing lights and purchase of new displays

Resolved: Grant approved

3544.2 Cottingham Folk Festival

£2000 grant application towards promotion, leaflets, posters, banners and print advertising

Resolved: Grant approved

3544.3 Whilst both grants were approved, Cllr Duke expressed his concerns that there was not a representative from either organisation at the meeting, Cllr Abel informed Cllrs this was due to prior commitments from both parties so Cllrs agreed that a representative be asked to attend the next meeting in September to provide an update

Resolved: Cllr Abel to request a representative from the Cottingham Christmas Lights (Hallgate & King Street) and Cottingham Folk Festival attend the next Full Parish & Finance Meeting in September

3545 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL, REVIEW BUDGET AND APPROVE JUNE PAYMENTS

3545.1 In advance of the meeting the Clerk had circulated details of the financial position of the Council and an updated budget. The Clerk gave details of large payments made in June. Income has been received from Cottingham Day traders' fees and the monthly rental income from Unique. Cllr Jump enquired if the Cottingham Youth Club had now opened their own account, Cllr Medini confirmed they had and the unspent Youth funds left in the Parish Council account already being transferred across

Resolved: On a unanimous vote the schedules showing receipts and payments made during the month of June were approved

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Resolved: Cllrs confirmed sight of the monthly bank reconciliations

3546 TO DISCUSS MEMORIAL GARDEN PLANTING

3546.1 Cllr Abel provided Cllrs with an update on the planting, maintenance and watering schedules of the Memorial Gardens. Cllr Duke requested a copy of the contracts/costings of the Companies currently used and asked that at September's meeting that he put forward costings for future planting, maintenance and watering. Cllr Abel will check with Derek Lawson that he is happy for the breakdown of his planting costings to be shared with Cllrs. Cllr Cantrell also requested a copy of the current contracts/costings. Clerk Matthew Kay informed Cllrs he had approached other companies for quotes without success

Resolved: Cllr Duke to present a plan for future Memorial Gardens costs at September's meeting

3547 TO DISCUSS COMMUNITY SAFETY FUND

3547.1 Cllr Cantrell informed Cllrs she was aiming to put together a Community Group and enquired if the public could become members, Clerk Matthew Kay confirmed members of the public could join the group but any items purchased by the Parish Council would be a Parish Council asset. Cllr Cantrell will place an advert on the Cottingham Community Facebook page to inform residents they are welcome to join the group

3548 TO DISCUSS MCMILLAN COFFEE MORNING

3548.1 Cllr Kemp informed Cllrs the 2022 McMillan coffee morning was due to take place on Friday 30th September. Cllr Kemp would like to run a coffee morning within the Parish Office and asked if Cllrs would attend to. Cllr Kemp asked if any Cllrs would bake cakes (ingredients to be listed). Cllrs Abel & Jump offered to assist and Cllr Kemp requested the Parish Office advertise the event

Resolved: Cllr Kemp to organise MacMillan Coffee morning Friday 30th September, Parish Office to advertise on Facebook and website

3549 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

There was nothing to report

3550 TO RECEIVE REPORT FROM ERYC WARD COUNCILLORS

3550.1 Cllr Mathieson informed Cllrs ERYC had been present at the recent Driffield Show promoting their new digital innovation scheme, they will be trialling traffic sensors which will provide hourly vehicle counts with the information being accessible to the public. Other innovations will include air quality monitors, sensors on rural litter bins to enable ERYC to allocate time for the emptying full bins and also road temperature sensors providing infrared readings, the information gathering will be significantly cheaper than current methods and will help identify roads requiring gritting, hence enabling resources to be allocated accordingly

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3551 TO DISCUSS RECEIVED CORRESPONDENCE

3551.1 Cllr Abel expressed her thanks to Deputy Clerk Nicola Pape, Clerk Matthew Kay, Cllrs Kemp & Moore, the Events Working Party and other Volunteers for all their hard work in making Cottingham Day 2022 such a success

3552.2 Cllr Green enquired if the Parish Office had received correspondence from Humberside Fire Service which required a response by 22nd July, Clerk Matthew Kay confirmed nothing had been received

3553 MEMBERS' POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

3553.1 Cllr Abel requested an update on the potential installation of a blue plaque celebrating the life of Barbara Buttrick – this will be discussed at September's meeting

3553.2 Cllr Duke informed Cllrs the cycle shelter on King Street had been damaged and enquired if the Parish Office had arranged for repairs, Clerk Matthew Kay confirmed he had contacted a local tradesman and was awaiting a quote, the insurance excess made it not viable to place a claim. Cllr Cantrell enquired if CCTV would identify the culprit, Clerk Matthew Kay explained it was unknown when the damage had taken place. Cllr Medini suggested removing the Perspex altogether

3553.3 Cllrs discussed the damaged benches on the junction of King Street and Hallgate, Cllr Jump explained one bench now had a reinforced plinth and she will contact Hallgarth Residential Home regarding the other damage

Items for next agenda:**Update on blue plaque re Barbara Buttrick Memorial Gardens costings**

Exclusion of the Public: The Council will decide if, due to the confidential nature of the business to be conducted, it is advisable that the public and press be excluded at this point

3554 TO CONFIRM, ADOPT, AND SIGN THE MINUTES

3554.1 Personnel Committee meeting held on 23rd June 2022

Resolved: That all minutes be adopted as a true record

3554.2 Cllr Green thanked Clerk Matthew Kay for his years of service and expressed that the Personnel Committee were bitterly disappointed that he was relinquishing his role as Parish Clerk but wished him all the best for the future. Cllr Abel echoed these sentiments stating she found it distressing that two Clerks had also been bullied out of their job by the current longstanding Cllr named in both their resignations also

There was no other business and the Meeting closed at 8.20pm

Signed Chairman of the Cottingham Parish
Council