

Cottingham Parish Council



To Members of the Cottingham Parish Council

12th May 2022

Dear Councillor,

Annual Meeting of the Council

I hereby summon you to attend the Annual Meeting of the Council, which will be held at the Parish Council Office, 9 The Cottages, Cottingham at **7:30pm on Thursday 19th May 2022**. MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND CAN BE JOINED REMOTELY AT WWW.ZOOM.US
MEETING ID: 841 6371 0805 PASSCODE: 95 46 67

Matthew Kay, Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair's permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

1. Declarations of Interest

- 1.1 To record declarations of interest by any member of Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 1.2 To note dispensations given to any member of the Council in respect of the agenda items listed below

2. To receive & approve apologies

3. To elect Chairman, Deputy Chairman, and approve committee/group structure & remits for the coming year

4. To confirm, adopt, and sign the Minutes/Notes

- 4.1 Full Parish & Finance meeting held on 21st April 2022
- 4.2 Planning Committee meeting held on 3rd May 2022

5. To receive update on the financial position of the Council, review budget, and approve April payments

6. To discuss Jubilee Bench

7. To review Parish Council risks (Bus Shelters, Bye Laws, Clocks, Code of Conduct, Computing, and Council Meetings)

- 8. To confirm Cottingham Times half page price and agree start month**
- 9. To discuss village planters**
- 10. To discuss recording/broadcasting of meetings**
- 11. Representatives to outside organisations**
- 12. To receive report from ERYC Ward Councillors**
- 13. To discuss received correspondence**
- 14. Members' Points of Information and agenda items for next meeting (discussion items only)**

Exclusion of the Public: The Council will decide if, due to the confidential nature of the business to be conducted, it is advisable that the public and press be excluded at this point.

- 15. To confirm, adopt, and sign the Minutes**

15.1 Personnel Committee meeting held on 14th April 2022