



**MEETING OF COTTINGHAM PARISH COUNCIL & FINANCE**  
**HELD AT 9 THE COTTAGES, MARKET GREEN, COTTINGHAM**  
**7:00PM ON THURSDAY 20<sup>th</sup> JUNE 2019**

**PRESENT:** Councillors: Abel (Chairman), Casson, Green, Harness, Jump, Kemp, Kind, Knight, Duke and Moore  
Deputy Clerk: Nicola Pape  
Six members of the public

3143 DECLARATIONS OF INTEREST

Cllr Harness declared an interest in item 3153

3144 TO RECEIVE AND APPROVE APOLOGIES

Apology received from Cllr Medini

**Resolved: To accept apologies**

3145 TO RECEIVE REPORT FROM THE HUMBERSIDE POLICE AND CRIME COMMISSIONER AND DISCUSS POLICE SURGERIES

Keith Hunter, Humberside Police Crime Commissioner provided the Committee with an update on policing issues including the following:

The number of police officers in the area has increased from 1420 in 2016 to 1900 in 2019  
£1 million has been set aside for digital/robotic technology

There are currently no plans to install a Police Station within Cottingham

The Police are utilising more shared facilities eg. within Hessle library – Cllr Green informed Cllrs that she met with Inspector Dixon who had declined the offer of utilising a shared space within Cottingham library

Policing has changed dramatically over the past few years with big increases in 'behind the scenes' work

The Police remain under severe financial pressures

Priory Road Police Station is no longer an operation Police Station.

There is a good collaboration between the Police and Fire Service. Ambulance response times can be lowered if the police are attending

## 3146 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

3146.1 Events Working Party meeting held on the 10<sup>th</sup> May 20193146.2 Full Parish & Finance meeting held on the 16<sup>th</sup> May 20193146.3 Neighbourhood Plan Steering Group meeting held on the 22<sup>nd</sup> May 20193146.4 Extraordinary meeting held on the 4<sup>th</sup> June 20193146.5 Planning Committee meeting held on the 4<sup>th</sup> June 2019

Cllr Kind raised concerns regarding the structure of the Events Working Party and explained that the notes could not be approved until they had been reaffirmed by the working party when a suitable Chair was in place and the Working Party is in the correct format.

**Resolved: That the minutes, with the exception of 3146.1, be adopted as a true record**

## 3147 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL AND APPROVE PAYMENTS

The Deputy answered queries from Councillors regarding receipts and payments

**Resolved: The schedules showing receipts and payments made during the month of May 2019 were approved**

## 3148 TO ACKNOWLEDGE RECEIPT OF INTERNAL AUDIT REPORT AND APPROVE &amp; AUTHORISE SIGNATURE OF THE ANNUAL RETURN FOR THE 2018/2019 FINANCIAL YEAR

**Resolved: Cllr Kind to arrange a meeting with Clerk Matthew Kay to review the issues highlighted within the internal audit report**

**Resolved: On a unanimous vote the Annual Return for the 2018/2019 financial year was approved & signed and the Annual Governance Statements agreed.**

## 3149 TO APPROVE GRANT REQUESTS

Cottingham Village Trust requested £10,039 towards the funding of staff, materials, water, utilities, rates, insurance, fire alarm, waste collection and the replacement of the hot water boiler. Cllr Harness suggested that the £710 cost for the hot water boiler be paid immediately and that for the next three years £4750 to be paid every six months – these monies to be paid from Capital Projects

**Resolved: £710 hot water boiler costs approved and £4750 to be paid every six months for the next three years – funds to be paid from Capital Projects**

## 3150 TO DISCUSS BEST USE OF TIDY TOWN GRANT

Cllr Abel informed the Committee that the £3000 grant funds have already been received. The Councillors discussed using the funds for bus shelter cleaning and also providing litter picking kits for schools

**Resolved: Clerk Matthew Kay to email local schools to enquire if they would be interested in receiving/utilising litter picking kits**

3151 TO DISCUSS VILLAGE LITTER BINS

3151.1 Cllr Casson informed the Committee that a request had been made via Cllr Abel for a litter bin to be installed at Lawson Avenue – Cllr Abel informed the Committee that the contact at ERYC is on long term sick leave. Cllr Abel will investigate who the replacement is for contact. Cllr Abel will also look into the ongoing request for a bin on Sinderby Walk

3151.2 Cllr Harness enquired if the litter bins within the centre of Cottingham could be replaced and will check which bins need replacing. Cllr Abel suggested the funds could come out of the Tidy Town Grant and also informed the Committee that it had previously been agreed that the income generated from the sale of doggy bags in the 2018/2019 financial year had also been allocated to replace/provide upkeep for the litter bins within Cottingham

3152 TO DISCUSS VILLAGE BENCHES/SEATS

Cllr Abel informed the Committee that currently the Parish Council own 13 benches and ERYC also own 13 benches. ERYC no longer have a budget to maintain these and unless the Parish Council takes over the maintenance of these, ERYC would remove them once they were no longer fit for purpose. Cllr Kind enquired of the costings involved to maintain the 13 benches currently owned by the Parish Council and requested that Clerk Matthew Kay obtain the costings to include the ERYC 13 benches. Cllr Duke suggested obtaining sponsorship from local companies to contribute towards the maintenance of the benches. The Councillors agreed to defer this to the next Full Parish Meeting of 18<sup>th</sup> July 2019 on receipt of costings

**Resolved: The Clerk to obtain costings for the upkeep of the benches**

3153 TO DISCUSS PRECEPT IMPACT OF REGULAR GRANTS TO COTTINGHAM LIGHTS & COTTINGHAM CIVIC TRUST

Cllr Harness proposed increasing the precept – if the precept had grown in line with RPI figures the precept would now be £24.10 as opposed to £20.67 currently charged. This would enable £5000 to be put aside for Hallgate/King Street lights and £5000 for West End lights. As per item 3149 this would also contribute to the payments made to Cottingham Civic Trust. The funds would be allocated at the beginning of the financial year from Capital Projects.

**Resolved: To discuss further when 2020/2021 budget is set.**

## 3154 TO DISCUSS VE DAY 2020 EVENT (INCLUDING BUDGET)

3154.1 Cllr Kind informed the Committee that VE Day – Friday 8<sup>th</sup> May 2020 – will now be a bank holiday and that the Government are requesting that all local Parish Councils get involved. Cllr Kind suggested that a new working party be set up to organise the event as it would not be appropriate to request that the current Events Working Party organise 3 events in 2020. Cllr Green suggested that VE Day 2020 replace Cottingham Day 2020 – the Committee decided that VE Day 2020 should be a separate event and Cottingham Day 2020 should still go ahead

**Resolved: VE Day 2020 Working Party set up with the members being Cllrs Abel, Green, Kemp, Jump, Moore and Medini**

3154.2 Cllr Green suggested that the local shops have VE Day displays in their windows and Cllr Jump suggested that contact be made with local churches, Voluntary Associations, Cottingham Little Theatre etc to ensure a “village feel” for the event which would be funded by the Parish Council. Cllr Harness proposed that a budget of £5000 be set aside

**Resolved: The VE Day 2020 Working Party to arrange a meeting to discuss ideas and clarify the budget that should be set aside to fund the event**

## 3155 TO DISCUSS ONGOING ROADWORKS IN THE VILLAGE

3155.1 Cllr Jump provided the Councillors with an update on the roadworks taking place on Eppleworth Road, Castle Road and Green Lane. Cllr Jump informed the Committee that £1 million budget is currently being spent within Cottingham for roadwork maintenance/works

3155.2 Cllr Duke enquired if ERYC Highways department inform the Parish Council of pending roadworks – Cllr Abel confirmed that a list of roadworks is regularly sent to the Parish Office which is then forwarded to all Councillors

## 3156 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

3156.1 Cllr Knight informed the Committee that she has been elected to the governing body of the YCCRP

3156.2 Cllr Jump informed the Committee that she had attended a meeting of the Orsted Hornsea 4 Offshore Wind Farm project and that all works are on schedule

## 3157 TO RECEIVE REPORT FROM ERYC WARD COUNCILLORS

3157.1 Cllr Green informed the Committee that she has received complaints from residents unhappy with the amount of roadworks taking place in Cottingham

3157.2 Cllr Green informed the Committee that the new bus shelter has been installed on Hull Road

3157.3 Cllr Mathieson informed the Committee that the parking costs at Cottingham Train Station would not be removed as this was operated by a franchise

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*Chairman: Councillor Ann Abel Tel: 01482 875489 Clerk: Matthew Kay*

3157.4 Cllr Mathieson informed the Committee that the pavement in front of Kristoffs is accumulating puddles of water again – this has been placed on a snagging list and the road in front of the premises will need to be closed to fix the problem

3158 TO DISCUSS RECEIVED CORRESPONDENCE

3158.1 Cllr Abel informed the Councillors that an invitation has been received from Anlaby Common Parish Council to attend a meeting on 11<sup>th</sup> July where a representative from “Men in Sheds” will provide a presentation – Cllr Casson accepted the invitation

**Resolved: Cllr Casson to attend the meeting**

3158.2 Cllr Abel informed the Councillors that Liam Tate from Barratt Homes had requested to attend a meeting with the Councillors to discuss the planning application for 302 dwellings on Harland Way. The Councillors requested that a Pre-Planning Meeting be arranged for Tuesday 2<sup>nd</sup> July at 6.45pm

**Resolved: Parish Office to arrange a Pre-Planning meeting with Liam Tate for Tuesday 2<sup>nd</sup> July at 6.45pm**

3159 MEMBERS’ POINTS OF INFORMATION AND AGENDA TIMES FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

**Photo shoot to be arranged for Linden Avenue grant – photos to be included in Cottingham Times article**

**Update on precept impact of regular grants to Cottingham Lights & Civic Trust**

**Wild flowers in grass verges**

**Grass verge maintenance – Inglemire Lane**

**Planning Training for new/existing Councillors**

**General training for new/existing Councillors**

**Capital Projects**

**Meeting to be arranged with Living with Water for a future date**

**There was no other business and the Meeting closed at 9.20pm**

Signed .....

***Chairman of the Cottingham Parish Council***

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