



**MEETING OF COTTINGHAM PARISH COUNCIL & FINANCE**  
**HELD AT 9 THE COTTAGES, MARKET GREEN, COTTINGHAM**  
**7:00PM ON THURSDAY 17<sup>th</sup> OCTOBER 2019**

**PRESENT:** Councillors: Abel (Chairman), Casson, Jump, Harness, Green, Duke, Medini, and Moore  
 Clerk: Matthew Kay  
 Deputy Clerk: Nicola Pape  
 5 Members of the public

3194 DECLARATIONS OF INTEREST

Cllr Harness expressed his interest in any discussions regarding grants to Cottingham Christmas Lights Associations

3195 TO RECEIVE AND APPROVE APOLOGIES

Apology received from Cllrs Kemp and Kind

**Resolved: To accept apologies**

3196 PUBLIC SESSION

Members of the public did not wish to raise any issues

3197 TO RECEIVE REPORT FROM HUMBERSIDE POLICE

3197.1 PCSO Mike Dale provided the Councillors with a copy of the recent crime statistics and confirmed there was a large differential in crime figures between Cottingham North and Cottingham South – Cottingham North being the problematic area

3197.2 PCSO Mike Dale informed the Councillors that there have been many calls made to the Police regarding anti-social behaviour at the Lawns Campus. PCSO Mike Dale had attended a meeting with Hull University on 26<sup>th</sup> September to discuss the way forward – Hull University confirmed that lessons had been learnt from when Thwaite Hall was vacated and a robust plan put into place to protect the Lawns Campus:

3 Security guards to patrol 24/7

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When the wardens leave the site at the end of October 2019 CCTV, fencing and laser sensor alarms will be installed. PCSO Mike Dale stressed the importance that the public must report any crime by phoning 101

The Police will visit the Lawns Campus daily at different times

The Police Armed Response/Dog Trainers will be based at The Lawns for training for the next 6 months

On 24<sup>th</sup> October 2019 the police, along with the local Fire Brigade, will be undertaking an arson assessment

3197.3 The Police have attended local school assemblies to speak about anti-social behaviour – this has resulted in less anti-social behaviour locally. The Fire Brigade will also be attending assemblies along with the Police on 21<sup>st</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> October to discuss the dangers of arson attacks

3197.4 Regular Police patrols are taking place in Green Lane

3197.5 There will be a large police presence in Cottingham during the week of bonfire night

3197.6 Reports of poachers on the fields of KGV had been investigated – the reported poachers had in fact been members of the public deterring poachers

### 3198 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

3198.1 Neighbourhood Plan Working Party meeting on the 10th September 2019

3198.2 Full Parish & Finance Committee meeting on the 12<sup>th</sup> September 2019

3198.3 Planning Committee meeting on 1<sup>st</sup> October 2019

3198.4 Events Working Party meeting on the 7<sup>th</sup> October 2019

Cllr Harness stated that the proposed price structure for 2020 Events needed to be discussed and agreed by full Parish Council

Cllr Casson wished it to be noted that he had expressed thanks to the Deputy Clerk for the concise minutes of the Planning Committee meeting held on 1<sup>st</sup> October 2019

**Resolved: That all minutes/notes be adopted as a true record**

**Resolved: Price Structure for 2020 Events to be discussed at Full Parish meeting on 21<sup>st</sup> November 2019**

### 3199 TO APPROVE GRANT REQUESTS

Connected Humber CIC requested a £500 grant to cover costs associated with running an Event and building 5 sensors

Rob Miles, representative of Connected Humber CIC, confirmed that the Event would take place in Cottingham. The Councillors agreed to the grant in principle, but confirmed that

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further information was required on the costings of holding the event, building the sensors and monitoring where the sensors would be placed. The Councillors agreed that when the required information was received into the Parish Office, the Clerk and Cllr Abel will analyse the information – the grant will be approved if all of the requested information meets the grant criteria

**Resolved: To award grant of £500 on receipt of correct paperwork**

3200 TO RECEIVE UPDATE ON THE FINANCIAL POSITION & ONGOING BUDGET OF THE COUNCIL AND APPROVE PAYMENTS

The Clerk provided an update on the current financial situation and answered questions from Councillors. This included an examination of the remaining budget for the 2019/2020 financial year

**Resolved: On a unanimous vote the schedules showing receipts and payments made during the month of September were approved**

3201 TO DISCUSS 2020/2021 PRECEPT

Cllr Harness provided the Councillors with ideas which could increase the precept in future years – the additional funds would be utilised to employ a local handyman/gardener. Cllr Harness also discussed the impending grant request to be submitted by the Cottingham Christmas Lights Associations. The Councillors agreed to discuss both matters at the next Full Parish Meeting on 21<sup>st</sup> November 2019

**Resolved: Precept/Grant to Cottingham Christmas Lights to be discussed in more detail at the Full Parish Meeting on 21<sup>st</sup> November 2019**

3202 TO RECEIVE UPDATE ON COTTINGHAM DAY INCLUDING INCOME/EXPENDITURE

3202.1 The Deputy Clerk provided Councillors with a copy of the income/expenditure for Cottingham Day 2019. Cllr Green informed the Committee that she felt that both Cottingham Day and Cottingham Festival should be self-sufficient and incur no costs to the taxpayer – the Clerk informed the Committee that this was the long-term aim

3202.2 Cllr Casson enquired as to why Hallgate had been closed up to Kirby Drive but not utilised. Cllr Abel and the Deputy Clerk informed the Committee that a local organisation had been asked to run a vintage car show for this area but had cancelled at short notice

3203 TO DISCUSS WELCOME TO YORKSHIRE ADVERT & WHAT'S ON BOOKLET

3203.1 The Clerk reminded Councillors that previously it had been agreed to contribute £250 to the What's On Booklet along with other local organisations – this was no longer the case. The Clerk had received new costings of £1028.71 – there was the possibility another local organisation would meet half of this cost

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3203.2 Councillors discussed the Welcome to Yorkshire advertisement. The Clerk informed Councillors that there had only been 1 entry into the photographic competition included in our previous advertisement - the cost to advertise in the next edition would be £500. Councillors agreed that the £500 fee would be better utilised towards the What's On booklet and that a total of £750 should be contributed

**Resolved: £750 to be contributed to the What's On booklet. The invitation to advertise in the Welcome to Yorkshire book to be declined**

#### 3204 TO CONSIDER PLANNING APPLICATION 19/02086/PLF AND DATE OF NEXT PLANNING MEETING

3204.1 Councillors recommended refusal on Planning Application 19/02086/PLF

**Resolved: Planning application decision – recommend refusal**

3204.2 Councillors agreed to bring forward the date of the next Planning Meeting from 5<sup>th</sup> November 2019 to 29<sup>th</sup> October 2019

**Resolved: Next Planning Meeting to be held 29<sup>th</sup> October 2019**

#### 3205 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

Cllr Casson provided Councillors with an update from the recent Neighbourhood Plan Meeting

#### 3206 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

3206.1 Cllr Mathieson reported that ongoing parking issues on Castle Park had been exacerbated due to the return of medical students at the hospital – they are also trying to park in the area. A survey is planned to ask local residents if they wished for parking restrictions to be put in place. Cllr Casson informed Councillors that in May 2020 Castle Hill Hospital are planning to remove parking passes from 1500 staff which will add to parking issues. Cllr Jump informed the Committee that additional disabled parking spaces at the hospital had also resulted in fewer standard car parking spaces. Cllr Duke requested that parking issues in Cottingham be discussed in further detail at the next Full Parish Meeting on 21<sup>st</sup> November 2019 – it was decided further discussions will take place at the Planning Meeting on 29<sup>th</sup> October 2019

**Resolved: Cottingham parking issues to be discussed at Planning on 29th October 2019**

3206.2 Cllr Mathieson informed Councillors that the Rector of St Mary's Church in Cottingham was retiring and Councillors were invited to attend a reception at the Civic Hall on 20<sup>th</sup> October 2019

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## 3207 TO DISCUSS RECEIVED CORRESPONDENCE

3207.1 The Clerk informed Councillors that a letter had been received from the Dog Warden at ERYC enquiring if any Councillors would be interested in attending a meeting to discuss the problem of dog fouling. Cllrs Abel, Jump and Medini agreed to attend the meeting – meeting date to be arranged by ERYC

**Resolved: Meeting to be arranged**

3207.2 The Clerk informed Councillors that an invitation had been received from a local resident for any Councillor to visit his newly refurbished fish pond – Cllr Abel agreed to arrange a visit

**Resolved: Cllr Abel to visit the fish pond**

## 3208 MEMBERS' POINTS OF INFORMATION AND AGENDA TIMES FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

3208.1 Cllr Jump enquired why the bench had not been reinstalled outside the Dove House Hospice shop on King Street – The Clerk informed Councillors that Don Hardwick had confirmed the bench would be installed by mid-November, however the Clerk requested the bench be installed urgently

3208.2 Cllr Abel informed Councillors that a recent reorganisation of the loft at the Parish Office had been undertaken – photographs from previous Cottingham Christmas Lights had been unearthed and were offered to Councillors. Paintings by a local artist which had been donated to the Parish Council and were no longer displayed had been offered back to the artist and will be returned

3208.3 Cllr Harness informed Councillors that he was concerned that he had not heard of action being taken from Minute reference 3099 (from March 2019 Full Parish Meeting) regarding CCTV. Cllr Abel and the Clerk provided Councillors with an update on the ongoing issues with the CCTV. Cllr Harness requested that CCTV be put on the agenda for the next Full Parish Meeting on 21<sup>st</sup> November 2019

**Resolved: CCTV to be discussed at the Full Parish Meeting on 21<sup>st</sup> November 2019**

3208.4 The Clerk informed Councillors that the traffic survey in Cottingham was taking place week commencing 14<sup>th</sup> October 2019

3208.5 Cllr Jump provided Councillors with colour coded maps that she had undertaken showing electoral wards division in Cottingham

**Items for next agenda:**

**Precept**

**2020 Events stall prices**

**Employing local handyman/gardener**

**Cottingham Christmas Lights funding**

**CCTV**

**There was no other business and the Meeting closed at 8:45pm**

Signed .....  
*Chairman of the Cottingham Parish Council*