

# Cottingham Parish Council



**MEETING OF COTTINGHAM PARISH COUNCIL & FINANCE**  
**HELD VIA ZOOM**  
**7:00PM ON THURSDAY 21ST JANUARY 2021**

**PRESENT:** Councillors: Abel (Chairman), Casson, Green, Jump, Medini, Kind & Duke  
Clerk: Matthew Kay  
Deputy Clerk: Nicola Pape  
1 Member of the public

3296 DECLARATIONS OF INTEREST

No interests were declared

3297 TO RECEIVE AND APPROVE APOLOGIES

Apologies received from Cllrs Kemp, Moore & Knight

**Resolved: Apologies accepted**

3298 PUBLIC SESSION (10-minute opportunity for public present to raise matters)

There were no matters raised by the public

3299 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

- 3299.1 Allotments Committee, 9<sup>th</sup> October 2020
- 3299.2 Full Parish & Finance Committee, 15<sup>th</sup> October 2020
- 3299.3 Allotments Committee, 30<sup>th</sup> October 2020
- 3299.4 Planning Committee, 10<sup>th</sup> November 2020
- 3299.5 Planning Committee, 8<sup>th</sup> December 2020
- 3299.6 Planning Committee, 5<sup>th</sup> January 2021

3299.1 – Cllr Jump queried if any progress had been made regarding the flooding on a number of allotment plots. Cllr Abel informed the Committee that contact had been made with Paul

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*Chairman: Councillor Ann Abel Tel: 01482 875489 Clerk: Matthew Kay*

Sewell's PA who had confirmed that he would be happy to arrange a meeting to discuss further once Covid lockdown restrictions have eased

**Resolved: That all minutes/notes be adopted as a true record**

3300 TO DISCUSS GRANT REQUESTS

There were no grant requests submitted

3301 TO DISCUSS COVID RELIEF GRANT

3301.1 Prior to the meeting Cllr Kind had sent the following proposal to Councillors:

*"This council recognises that hospitality businesses in Cottingham and the East Riding have been hard hit by the continued restrictions they are trading under. As such, the Parish Council recognises that it is right to repay the business grant that it received from the East Riding Council so that it can be used to support that sector." If council approves this, Council will repay the grant*

Please see comments below:

3301.2 Clerk Matthew Kay informed Councillors that ERYC had contacted the Parish Council in 2020 to encourage that the grant payment be accepted. Town and Parish Councils across the Country had been issued with Covid Relief Grant funds. Matthew also advised Councillors that he had been unable to make contact with anyone within ERYC to discuss the practicalities of repaying the grant upon receipt of Cllr Kind's email

3301.3 Cllr Abel informed Councillors that funds from the grant had been used to purchase 2 laptops (one of which was on loan to Cllr Casson), Sneeze screens and PPE for the Parish Office and towards Unique rent reduction in December 2020. Cllr Abel informed Councillors that if the funds were returned it could not be guaranteed that they would be used to assist Cottingham business/outlets

3301.4 Cllr Green expressed her view that it would be irresponsible to return the funding – we are nowhere near the end of the pandemic, the funds could be needed in the next few months and repaying these could result in the precept being raised. Cllr Jump suggested areas in which she thought the funds could be used if not repaid. Councillors voted as to whether or not to keep the grant and it was agreed that it would not be repaid (4 votes for, 3 against)

**Resolved: Grant not to be repaid**

3301.5 Cllr Kind informed Councillors that he felt the grant should not have been accepted, there were only certain ways that it could be spent and requested that Clerk Matthew Kay keep an ongoing list of how the funds have been spent

**Resolved: Clerk Matthew Kay to keep ongoing list of grant expenditure**

3301.6 Councillors suggested ways in which the grant funding could perhaps benefit the local Community, purchasing laptops for local school children, promoting local businesses, social distancing signs for lampposts, 2021 Shop Watch payment and support of the local food bank

3301.7 Cllr Jump requested Clerk Matthew Kay contact ERYC to ascertain the criteria of how funds are spent

**Resolved: Clerk Matthew Kay to contact ERYC**

3302 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL,  
APPROVE PAYMENTS AND SET 2021/2022 BUDGET AND PRECEPT

3302.1 Clerk Matthew Kay provided an update on the current financial position and answered questions from Councillors regarding the budget. Matthew informed that a large payment had been made for the CCTV upgrade and provided Councillors with the details

3302.2 Cllrs Kind & Jump raised the issue of budget headings/amounts allocated and possible amendment of budget figures

3302.3 Cllr Kind suggested that staffing costs re 2021/2022 pay rise be discussed at a Personnel meeting

**Resolved: Personnel meeting to be arranged**

3302.4 Cllr Kind queried if the allotment income raised was sufficient to cover costs/work at the allotment site. Cllr Green informed Councillors that the rent charged was only a third of that of Hull City Council allotments. Cllr Jump queried if the allotment reserve was sufficient to solve the issue of flooding and drainage on the allotment site. Councillors agreed that a professional quote be obtained for work involved to try and solve the flooding/drainage issue and Cllr Abel stated this matter should be discussed further with the Allotment Committee

3302.5 Cllr Kind suggested the grant budget be reduced from £30,000 to £25,000 – Clerk Matthew Kay informed Councillors £20,000 was already spoken for (Cottingham Christmas Lights and Civic Trust). Cllr Abel informed Councillors that the funding for the Civic Trust needed to be reviewed prior to the next payment as these facilities, due to lockdown in 2020, could not open for a period of time

3302.6 Cllr Medini suggested that the budget for Cottingham Day should not be utilised if the event does not go ahead due to the current pandemic

**Resolved: On a unanimous vote the schedules showing receipts and payments made during the months of October 2020 to December 2020 were approved**

**Resolved: On a unanimous vote the budget was approved with flexibility to amend costs between codes**

3302.7 Councillors discussed the precept – Clerk Matthew Kay advised Councillors that our tax base had increased and £151,500 was required to meet costs (this would result in the precept being increased from £24.10 to £25.01 per band D property). Councillors agreed that as the reserve balances are healthy to maintain the precept at the current level of £24.10. Cllrs Duke and Casson wished it to be minuted that they voted for the precept to be increased to £25.01

**Resolved: Precept to be maintained at £24.10**

### 3303 TO AGREE FREQUENCY OF FUTURE MEETINGS AND RECEIVE UPDATE ON DELEGATED POWERS

3303.1 Cllr Casson requested a record of when delegated powers had been used. Clerk Matthew Kay informed Councillors all decisions had been under normal powers – delegated powers had not been utilised

3303.2 Councillors discussed whether delegated powers for the Chairman and Clerk still needed to be in place. Cllr Green suggested these be kept in place in case of emergency, the running of the Parish Council had been excellent during the pandemic with total transparency of all matters for all Councillors. Cllr Jump suggested delegated powers be an ongoing agenda item at Full Parish Meetings

3303.3 Councillors discussed whether to hold Full Parish meetings monthly or bimonthly (Planning Meetings to continue monthly). It was agreed that Full Parish meetings be held bimonthly but if any urgent matters arose these would be added to the monthly Planning agenda for discussion

**Resolved: Full Parish Meetings to be held bimonthly**

### 3304 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

3304.1 Cllr Abel informed Councillors that she had attended a meeting, along with Cllrs Green & Jump, with directors of Barclays Bank regarding their intention to close the Cottingham branch March 2021. Cllr Green had enquired if the closure decision could be deferred until 2022, the decision to close the branch will not be deferred or reversed. Barclays customers will be able to use the Post Office for most of their banking needs and Barclays also intend to use a Mobile banking van in Cottingham, however this van will be unable to administer cash transactions

3304.2 Cllr Abel gave Councillors an update from a meeting she had attended with members of Woodmansey Parish Council regarding the potential installation of a solar panel farm in Cottingham. Cllr Abel had been informed that lorries would pass through Park Lane, Cllr Jump was under the impression that the lorries would be using the A164, not Park Lane, but will seek clarification. Cllr Casson informed Councillors that one farm in Cottingham would be closing which would have a huge knock on effect on surrounding land

## 3305 TO RECEIVE REPORT FROM ERYC WARD COUNCILLORS

3305.1 Cllr Jump informed Councillors she had been approached by local residents requesting a footpath be installed along Eppleworth Road – many walkers use this road for daily exercise and do not feel safe having to walk on the road. Cllr Jump explained that she had requested a footpath but to no avail over the past few years, it is therefore imperative one be installed for safety reasons – a footpath could also double up as a cycle track. It was agreed that Clerk Matthew Kay contact ERYC to request a footpath be installed

**Resolved: Clerk Matthew Kay to contact ERYC to request a footpath be installed on Eppleworth Road**

3305.2 Cllr Medini informed Councillors ERYC intend to declare a Climate Emergency. By 2050 it will be a legal requirement for the carbon footprint to be reduced to zero

3305.3 Cllr Green informed Councillors of the recent tragic death of a pedestrian on the zebra crossing situated on Hull Road near the Inglemire Lane junction, herself and Cllr Medini had previously contacted ERYC and requested that the zebra crossing be moved to another location as the current siting is dangerous. Cllr Kind informed Councillors that there is a near miss on this crossing every day and he had objected to the location of the crossing before it was initially installed. Cllr Duke had also been close to being knocked down on the crossing recently and felt in general there was a reluctance by traffic to stop at zebra crossings. Councillors agreed that once the police investigation into the recent death had been completed that the Parish office contact ERYC to request the crossing be moved to another location. Cllr Medini informed Councillors of the Crash Map website which shows data of incidents and locations of accidents covering the past 20 years

**Resolved: Parish Office to contact ERYC once police investigation completed**

**Cllr Kind left the meeting at 8:20pm**

3305.4 Cllr Medini informed Councillors the electronic bus times signs had been installed on King Street

3305.5 Cllr Abel informed Councillors of issues with residents illegally parking in loading bays on King Street, mainly outside Heron/Sainsburys, and it was agreed that Clerk Matthew Kay contact ERYC for them to review their signage eg. Heavy good deliveries, delivery vans – not cars

**Resolved: Clerk Matthew Kay to contact ERYC**

## 3306 TO DISCUSS RECEIVED CORRESPONDENCE

There was no correspondence to discuss

3307 MEMBERS POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

Cllr Green thanked Cllr Abel, Clerk Matthew Kay and Deputy Clerk Nicola Pape for their hard work during the pandemic to maintain the efficient running of the Parish Council

**Items for next agenda:**

**Zebra crossing on Hull Road**

**Loading bays**

**Street lighting**

**Pedestrian safety**

**Delegated powers**

**There was no other business and the Meeting closed at 8:30pm**

Signed .....

*Chairman of the Cottingham Parish Council*