

Cottingham Parish Council



MEETING OF COTTINGHAM PARISH COUNCIL & FINANCE
HELD AT 9 THE COTTAGES, MARKET GREEN, COTTINGHAM
7:00PM ON THURSDAY 16th JANUARY 2020

PRESENT: Councillors: Abel (Chairman), Casson, Jump, Harness, Green, Duke, Medini and Moore
Clerk: Matthew Kay
Deputy Clerk: Nicola Pape
Inspector Hinch and 1 PSCO from Humberside Police
18 Members of the public

3231 DECLARATIONS OF INTEREST

3231.1 All Councillors expressed a personal interest in discussions regarding the grant to West End Christmas Lights

3209.2 Cllr Harness expressed a personal interest in discussions regarding Memorial Garden maintenance

3232 TO RECEIVE AND APPROVE APOLOGIES

Apologies received from Cllrs Kind, Knight and Kemp

Resolved: Apologies accepted

3233 PUBLIC SESSION (10-minute opportunity for public present to raise matters)

3233.1 Cllr Abel explained the etiquette of the public session

3233.2 The public raised various concerns including climate change, the process of reporting crimes to the police and the local Neighbourhood Watch scheme

Resolved: Cllr Abel informed all present that a public meeting had been arranged with the local Police to be held within the Civic Hall on Thursday 6th February at 7.45pm – Inspector Hinch advised that Chief Inspector Butler and local CID will attend the meeting and requested that any questions are sent to him prior to the meeting

3234 TO RECEIVE REPORT FROM HUMBERSIDE POLICE

3234.1 Inspector Hinch provided Councillors with a copy of recent crime statistics which showed an increase in burglaries in both Cottingham North and Cottingham South

3234.2 Inspector Hinch informed Councillors that there had been an increase in both visible and proactive policing in Cottingham

3234.3 Inspector Hinch informed Councillors that in December 2018 there had been 14 reports of anti-social behaviour – this had increased to 17 reports in December 2019

3234.4 Inspector Hinch spoke to members of the public separately regarding their individual concerns (this took place in the side office)

3234.5 The PCSO informed Councillors that proactive policing had shown many members of the public leave their valuables eg keys, handbags etc in view of opportunist thieves – the public were urged to ensure their valuables are kept out of sight

3234.6 Inspector Hinch informed Councillors that locally 300 additional police officers were recruited in 2019 with a further 90 to be recruited in 2020

3234.7 Inspector Hinch and Councillors discussed the importance of the local Neighbourhood Watch schemes. Cllr Jump suggested that Maureen Yates, ERYC Community and Crime Reduction Resilience Officer, be invited to attend the public meeting on 6th February 2020

Resolved: Parish Clerk to extend invitation to Maureen Yates

3235 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

3235.1 Neighbourhood Plan Working Party, 19th November 2019

3235.2 Parish Council & Finance, 21st November 2019

3235.3 Extraordinary Parish Council & Finance, 3rd December 2019

3235.4 Planning Committee, 3rd December 2019

3235.5 Events Working Party, 9th December 2019

3235.6 Planning Committee, 7th January 2020

Resolved: That all minutes/notes be adopted as a true record

3236 TO APPROVE GRANT REQUEST

3236.1 West End Christmas Lights - £4000 grant requested for Christmas Lights Display, making safe all electrics and supplying safety hats, high visibility jackets and glasses

Resolved: To award grant of £4000

3237 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL AND APPROVE PAYMENTS

The Parish Council Office: 9 The Cottages, Market Green, Cottingham, East Yorkshire HU16 5QG

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Website: www.cottinghamparishcouncil.org.uk

Chairman: Councillor Ann Abel Tel: 01482 875489 Clerk: Matthew Kay

3215.1 Clerk Matthew Kay provided an update on the current financial position and answered questions from Councillors

Resolved: On a unanimous vote the schedules showing receipts and payments made during the months of November and December 2019 were approved

3237 TO RECEIVE UPDATE ON 2019/2020 BUDGET AND DISCUSS 2020/2021 BUDGET & PRECEPT

3237.1 Clerk Matthew Kay updated Councillors regarding the ongoing 2019/2020 budget and answered questions from Councillors

3237.2 Clerk Matthew Kay gave details of the budget for 2020/2021 to Councillors and explained the earmarked reserves

Resolved: Councillors approved the 2020/2021 budget

3237.3 Councillors discussed the 2020/2021 precept amount to be requested

Resolved: The precept to be increased to £24.10 per band D property – Cllrs Abel and Green wished it to be minuted that they were against the increase

3238 TO AGREE CHARGES FOR 2020 CHRISTMAS FESTIVAL

3238.1 Cllr Abel informed Councillors of the charges for the 2019 Christmas Festival and the proposed 2020 Christmas Festival charges:

2019: Food/drink unit up to 5m	£125	& Electricity £15
Food/drink unit 5m – 8m	£150	& Electricity £15
Market Stall	£60	& Electricity £15
Static Van	£100	
Civic Hall Trader	£20	
2020: Drink Unit	£150	& Electricity £25
Food Unit	£250	& Electricity £25
Market Stall	£75	& Electricity £25
Static Van	£75	
Civic Hall Trader	£30	

Cllr Abel reminded Councillors that the proposed charges for the 2020 Christmas Festival are the same prices as agreed at the Full Parish Meeting of 21st November 2019 for Cottingham Day 2020

3238.2 Cllr Abel explained that the price increase for electricity was necessary as the cost for hiring 3 generators was £980 for the Christmas Festival 2019, with only £375 income generated from traders paying for electricity

3238.3 Cllr Green stated that she felt that the Christmas Festival should be self-sufficient – Cllr Abel explained this is the long-term aim but it is not presently feasible

3238.4 Cllr Harness stated that he felt the price structure for the Christmas Festival should be different to that of Cottingham Day (higher prices to reflect the time of year). He also felt that the food/drinks traders should be charged according to the size of their unit

3238.5 Cllr Abel informed Councillors that food/drink units applying to attend Cottingham Day 2020 are querying the price increase, with some traders deciding that the pricing structure is too expensive. Councillors discussed the possibility of a different price structure for hot/cold food vendors – this will be discussed at a future meeting. Councillors agreed that the proposed charging structure for the Christmas Festival 2020 be approved

Resolved: Proposed pricing structure for Christmas Festival 2020 approved

3239 TO DISCUSS VILLAGE PLAY AREAS

3239.1 Cllr Jump informed Councillors that East Riding Council do not have a budget to maintain village play areas – funds could be accessible from Section 106 monies. Cllr Jump proposed that Section 106 monies could be used to takeover the maintenance of play areas at KGV and Abbots Walk

3239.2 Cllr Abel informed Councillors that a pre-Full Parish Meeting had been arranged for 20th February 2020 to discuss the results of the Household Recreational Survey – she also suggested that Village Play areas be discussed in further detail at this meeting

Resolved: Village Play areas to be discussed at meeting on 20th February 2020

3240 TO DISCUSS MEMORIAL GARDEN MAINTENANCE

Cllr Harness expressed his view that the 2019 planting of the central circle within the Memorial Garden was very poor and full of weeds. He felt that as 2020 marks the 75th Anniversary of VE Day, the central circle should be planted to look its best and he stated that he had obtained a quote from a local supplier of £300 for 1500 plants. Cllr Medini suggested picnic benches could be placed within the Memorial Garden and Cllr Jump suggested more shrubs could be planted for year- round colour. Councillors agreed that the Parish Council pay £300 for 1500 plants – planting to be undertaken by Councillors and Volunteers at no charge to the public. Parish Office to contact the existing Memorial Garden Maintenance contractor to advise that they would not be required to plant the central circle

Resolved: Parish Office to purchase 1500 plants at a cost of £300 – planting will be undertaken by Councillors and Volunteers

Resolved: Parish Office to contact existing Memorial Garden Maintenance Contractor

3241 TO DISCUSS VILLAGE NOTICEBOARDS

Councillors discussed the best location to reinstate the village noticeboard which had been removed from Market Green further to an accident. Councillors agreed that Market Green

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was no longer a suitable location to house the noticeboard. Clerk Matthew Kay informed Councillors that a request to place the noticeboard on the outside wall of the Civic Hall had been declined by Cottingham Village Trust. Cllr Abel suggested speaking to the landlord of the Duke of Cumberland Public House regarding placing the noticeboard on the side wall of the Public House as another option. Councillors discussed that the best location would be close to the Post Office on Finkle Street – Parish Office to place request to Iain Sugdon, ERYC Area Engineer, Highway Maintenance for the placement of the noticeboard

Resolved: Parish Office to contact Iain Sugdon, ERYC Area Engineer, Highway Maintenance

3242 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

Cllr Casson informed Councillors that he had attended the KGV Annual Meeting – some outside areas of KGV are not being used for the majority of the year and Cllr Casson suggested that these areas could be used by local children.

Cllr Medini informed Councillors that he had been attending local Youth Provision meetings – a grant request had been submitted for £7000 by himself, Cllr Abel and Cllr Kemp, with the option to apply for a further annual £2000 grant. The grant would fund youth facilities and also a youth worker. Cllr Medini informed Councillors that results from a recent youth survey had shown that over 99% of youths would like to attend a youth club, with a Friday evening 6pm – 8pm being the preferred time. Councillors were informed that KGV currently do not have planned activities on a Friday evening and it was suggested Clerk Matthew Kay contact Ailcia Mail at KGV to discuss this option

Resolved: Clerk Matthew Kay to contact Ailcia Mail at KGV

3243 TO RECEIVE REPORT FROM ERYC WARD COUNCILLORS

3243.1 Cllr Jump informed Councillors that 2 electric charging facilities have been installed close to the Co-op Supermarket in Cottingham

3243.2 Cllr Jump informed Councillors that ERYC would be putting up the costs of Council Tax for 2020/2021 by 3.99% - Cllr Jump provided Councillors with a breakdown of the areas where the funds will be utilised

3243.3 Cllr Jump informed Councillors that Needler Hall had been sold at auction for £123,000

3243.4 Cllr Jump informed Councillors that the planning application for a hotel at Cottingham Parks has been approved by ERYC

3244 TO DISCUSS RECEIVED CORRESPONDENCE

3244.1 Clerk Matthew Kay informed Councillors that 5000 copies of the What's On Booklet had been delivered to the Parish Office. A local distribution company has been hired by ERYC to distribute 4000 copies locally

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3244.2 Clerk Matthew Kay informed Councillors that an invitation has been received for Councillors to attend the launch of the library at Hallgate Primary School on Monday 10th February 2020 4 - 4.30pm. Cllrs Abel, Jump and Medini agreed to attend

Resolved: Cllrs Abel, Jump and Medini accepted the invitation

3244.3 Clerk Matthew Kay informed Councillors that an invitation had been received for Councillors to attend a Dog Warden Meeting within the Civic Hall Oak Room on Wednesday 29th January at 7pm – Cllrs Abel and Moore agreed to attend

Resolved: Cllrs Abel and Moore accepted the invitation

3244.4 Clerk Matthew Kay informed Councillors that ERYC intend to install a zebra crossing on King Street – ERYC have requested any comments be submitted by 7th February 2020

3244.5 Cllr Abel informed Councillors she had been approached by a representative of Cottingham Heritage Tours enquiring who may be suitable to help provide local information – Cllr Abel had suggested Cllr Knight

Resolved: Cllr Abel to contact Cllr Knight

3245 MEMBER’S POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

3245.1 Cllr Jump informed Councillors that the Parish Office Emergency Plan would require updating and circulating to all Councillors/organisations listed – this will be discussed in further detail at the next Full Parish Meeting on 20th February 2020

Resolved: Emergency Plan to be discussed at Full Parish Meeting on 20th February 2020

Exclusion of the Public: The Council will decide if, due to the confidential nature of the business to be conducted, it is advisable in the public interest that the public and press be excluded

3245.2 Clerk Matthew Kay answered questions from Cllr Harness relating to his secondment as Clerk to Skidby Parish Council

There was no other business and the Meeting closed at 9:25pm

Signed
Chairman of the Cottingham Parish Council