

# Cottingham Parish Council



**PLANNING COMMITTEE MEETING**  
**HELD AT PARISH COUNCIL OFFICE, 9 THE COTTAGES, MARKET GREEN, COTTINGHAM**  
**AT 7PM ON TUESDAY 31st MARCH 2026**

**MINUTES**

PRESENT: Cllrs: Jump, Casson, Marten, Graves, Longbottom, Kind, Ward & Porteus  
 Clerk: N Pape  
 There were no members of the public present

2203 DECLARATION OF INTERESTS

There were no declarations of interest

2204 TO RECEIVE AND APPROVE APOLOGIES

Apologies were received from Cllrs Kemp, Stather & Larkin

**Resolved: that apologies be accepted**

2205 TO RECEIVE CORRESPONDENCE & NOTICES OF DECISION (SEE ATTACHED SHEET)

2205.1 Notices of Decision had been circulated to Cllrs in advance of the meeting

**Resolved: that the report be noted**

2205.2 Cllr Jump reported that the Clean Air Solar Farm will shortly be launching a public consultation regarding their proposals for the local areas.

2206 TO CONSIDER PLANNING APPLICATIONS OUTSTANDING SINCE THE DATE OF THE LAST MEETING

2206.1 Cllrs considered Planning Applications outstanding since the date of the last meeting.

**26/00321/PLF**

Erection of a single storey extension to rear with terrace, blocking up of existing doorway to front and construction of new entrance porch to front following removal of bay window

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*Chair: Councillor Julia Marten Tel: 01482 843399 Clerks: N Pape/J Price*

Beech House, 191 Northgate, Cottingham HU16 5QL

**Resolved: that Cottingham Parish Council recommends approval on the following conditions:**

- 1. that correct building materials are used**
- 2. that the East Riding Council Tree Officer is satisfied that the tree plan is suitable and that any trees removed are replaced with suitable species**

**26/00322/PLB**

Erection of a single storey extension to rear with terrace, blocking up of existing doorway to front and construction of new entrance porch to front following removal of bay window

Beech House, 191 Northgate, Cottingham HU16 5QL

**Resolved: that Cottingham Parish Council recommends approval on the following conditions:**

- 1. that correct building materials are used**
- 2. that the East Riding Council Tree Officer is satisfied that the tree plan is suitable and that any trees removed are replaced with suitable species**

**26/00629/TPO**

TPO - COTTINGHAM NO. 49 - 2002 (REF 692) T1, T3, T4, T6 & T7. COTTINGHAM CONSERVATION AREA - Crown lift 1 no. Sycamore tree (T1) to 6 metres to clear small diameter branches from around the public street lamp and aerial utility cable; Crown lift 1 no. Lime tree (T3) to 7 metres and reduce South-West-facing branches up to 10m high by 2 metres away from 65 South Street; Crown reduce 1 no. Holm Oak tree (T4) to 14 metres in height and 12 metres in width to provide sufficient clearance to the property and restore a compact East-West canopy profile; Crown reduce 1 no. Yew tree (T6) to 6 metres in height and 5 metres in width to provide sufficient clearance to North-East corner of property and reduce canopy spread into the adjacent Cherry tree on the public verge; Crown reduce 1 no. Yew tree (T7) 7.5 metres in height and 7 metres in width close to previous pruning points to restore ornamental appearance and facilitate natural lighting of the South-East-facing rooms

Elmfield House, 63 South Street, Cottingham

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

**26/00383/PLF**

Change of use from dwelling (Class C3) to residential institution (Class C2) and erection of 2.2m high brick piers with 2m high timber gates to front and 2m high fencing to front and side

West View, Dunswell Road, Cottingham HU16 4JT

**Resolved: that Cottingham Parish Council recommends approval**

**26/00388/PLF**

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Application of render to front elevation

9 Kirby Drive, Cottingham HU16 4DL

**Resolved: that Cottingham Parish Council recommends refusal as the rendering would be contrary with policies ENV1 and ENV3 of the East Riding Local Plan and policy GP2 of the Cottingham Neighbourhood Plan. Also, there are no other properties in the near vicinity which are rendered and number 9 Kirby Drive is within the Conservation Area**

**26/00627/PLF**

Construction of wheelchair accessible entrance ramp and new front door into modified opening following removal of window and partial removal of fence

70 Lythe Avenue, Cottingham HU5 4TE

**Resolved: that Cottingham Parish Council recommends approval**

**26/00541/VAR**

Variation of Condition 25 (Approved Plans), 18 (Frames and Glazing Bars) and Removal of Condition 15 (Joinery Details) of Planning Permission 23/02563/PLF (Erection of 2 detached dwellings with detached garages and conversion of existing barn to create 4 dwellings with 2 carports and associated access and works) to amend window and door materials

Land North West of Harland Rise House, Harland Way, Cottingham HU16 5TB

**Resolved: that Cottingham Parish Council recommends refusal – we note that wooden frames would be more in keeping with the traditional style of building**

**26/00709/TCA**

COTTINGHAM CONSERVATION AREA - Crown reduce 1 no. English Lime tree by 3.5 metres due to overhanging the neighbouring property

Holtby House, Thwaite Street, Cottingham HU16 4QZ

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

**26/00689/TCA**

TCA - COTTINGHAM CONSERVATION AREA - Ash tree (T1) remove the 4 lowest branches, Holly tree (T2) remove the leafy growth from the Holly stem, Beech tree (T3) remove branches from the east side of the beech tree up to approximately 4 metres

32 Hallgate, Cottingham HU16 4DJ

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

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**26/00717/TCA**

TCA - COTTINGHAM CONSERVATION AREA - Fell a Twisted Willow (T1) which has out grown the area

213 Northgate, Cottingham HU16 5QL

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

**26/00729/TCA**

TCA - COTTINGHAM CONSERVATION AREA - Fell one Yew Tree (T1) to allow space for future garden design

Toll Cottage Bed and Breakfast, Toll Cottage, 297 Northgate, Cottingham HU16 5RL

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

2207 TO RECEIVE UPDATE ON SPEED INDICATOR DEVICES

2207.1 The Clerk reported that a grant application submitted to the PCC for funding towards the purchase of speed indicator devices had been successful. A report will be submitted to the next Full Council meeting detailing purchase and ongoing maintenance costs for Council to consider.

2208 TO CONFIRM DATES OF PLANNING COMMITTEE MEETINGS Q2 2026

2208.1 The Clerk proposed, agreed by Cllrs, meeting dates of 21<sup>st</sup> April 2026, 12<sup>th</sup> May 2026, 2<sup>nd</sup> June 2026 and 23<sup>rd</sup> June 2026

**Resolved: that Planning Committee meetings be scheduled for 21<sup>st</sup> April 2026, 12<sup>th</sup> May 2026, 2<sup>nd</sup> June 2026 and 23<sup>rd</sup> June 2026**

2209 ITEMS FOR THE NEXT AGENDA (DISCUSSION ITEMS ONLY)

There were no items for the next agenda.

Date of Next Planning Meeting (dependent on applications received): **Tuesday 21st April 2026**

There was no other business, and the Chair closed the meeting at **7.31pm**.

..... Chair of the Parish Council