

Cottingham Parish Council



FINANCE COMMITTEE MEETING
HELD AT COTTINGHAM PARISH COUNCIL OFFICES, 9 THE COTTAGES,
MARKET GREEN, COTTINGHAM
AT 6.30PM MONDAY 9th MARCH 2026

MINUTES

PRESENT: Cllrs: Kind, Kemp, Larkin, Stather and Porteus
Clerk: N Pape
1 member of the public present

82 DECLARATIONS OF INTEREST

82.1 To record declarations of interest by any member of Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

82.2 To note dispensations given to any member of the Council in respect of the agenda items listed below

There were no declarations of interest

83. TO RECEIVE AND APPROVE APOLOGIES

83.1 Apologies received from Cllr Jump

Resolved: that apologies be noted

84. TO RECEIVE AN UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL, REVIEW BUDGET, AND REVIEW FEBRUARY PAYMENTS

84.1 The Clerk submitted reports that had been circulated to the committee in advance of the meeting relating to transactions in February, budget reconciliations and the budget position at the end of February 2026. The Clerk responded to questions raised by Cllrs.

Cllrs considered the balances of the current and savings accounts and suggested that the Clerk ascertain if an instant savings account could be opened with Lloyds with a daily sweep of funds from the current account

Resolved:

- i. that it be recommended to the Parish Council that the reports be ratified, and

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- ii. **that the Clerk contact Lloyds to ascertain if an instant savings account could be opened with Lloyds with a daily sweep of funds from the current account.**

85. TO CONSIDER A GRANT APPLICATION FROM COTTINGHAM VILLAGE TRUST

85.1 The Clerk submitted an application that had been received from Cottingham Village Trust towards the provision of public toilets on Market Green. Councillors discussed the application, noting that the application is retrospective, the robust balance of the Trust bank account, the major refurbishment of the toilets had been partly funded by a grant from the UKSPF and that £12,000 funding towards the toilets had been factored into the agreed budget for 2025-26.

Resolved that it be recommended to the Parish Council that the application be approved upon sight of backing information for the costs of insurance, waste collection, water & electricity along with any conditions of the UKSPF grant funding

85.2 It was proposed that the grant application checklist be amended to incorporate a section that lists if any Councillor/staff member is a member of the organisation applying for the grant

Resolved that it be recommended to the Parish Council that the grant application checklist be amended to incorporate a section that lists if any Councillor/staff member is a member of the organisation applying for the grant

86. TO REVIEW FINANCIAL REGULATIONS 5.9 AND 5.15

86.1 The Clerk submitted the Parish Council's Financial Regulations and sought councillors' views on whether the thresholds for obtaining quotes should be amended.

Resolved that it be recommended to the Parish Council:

- i. **that the figure of £2,000 at paragraph 5.9 be amended to £1,500;**
- ii. **that paragraph 5.15 remain unchanged**

87. TO CONSIDER DRAFT TERMS OF REFERENCE FOR A FINANCE & GENERAL PURPOSES COMMITTEE

87.1 The Clerk submitted a draft Terms of Reference for a Finance & General Purposes Committee

Resolved:

- i. **that, with amendments, it be recommended to the Parish Council that the Terms of Reference be approved**

88. INFORMATION AND AGENDA ITEMS FOR THE NEXT MEETING (DISCUSSION ITEMS ONLY) AND TO SET DATE FOR NEXT MEETING

Items for next agenda

There were no items for the next agenda

Date and time of next meeting: 6.30pm 11th May 2026

There was no other business and the meeting closed at 7.47pm

Signed:
(Chair of the Parish Council)