

Cottingham Parish Council



Members of the Cottingham Parish Council
Personnel Committee

4th March 2026

Dear Councillor,

PERSONNEL COMMITTEE MEETING

I hereby summon you to attend the next meeting of the Cottingham Parish Council's Personnel Committee to be held at **6.00pm on Monday 9th March 2026** at the Parish Council offices, 9 The Cottages, Market Green, Cottingham. Meetings are open to members of the public and can be joined remotely via Microsoft Teams using Meeting ID: 314 818 398 617 23 Passcode: mm3qW9eu

Nicola Pape

Nicola Pape
Clerk to the Cottingham Parish Council

The Business to be transacted is as follows:

1. Declarations of Interest
 - 1.1 To record declarations of interest by any member of Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - 1.2 To note dispensations given to any member of the Council in respect of the agenda items listed below
2. To receive apologies
3. Members' points of information and agenda items for the next meeting (Discussion items only).
4. Exclusion of the Press and Public
It is recommended that the public and press be excluded from the Meeting for the consideration of the following matters on the grounds that it involves the likely disclosure of confidential information as defined in Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.
5. To consider amending the Admin Assistant working hours
6. To consider workload of the Clerks

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