

Bike Track Group

10:30am – Thursday 22nd January 2026

Present: Councillors Marten, Casson, Larkin & Porteus

Clerks: J Price/N Pape

2 Cottingham Bike Track Group representatives

1. Apologies

Apologies were received from Cllrs Longbottom & Ward.

Agreed: that apologies be noted.

2. To consider design proposals received and identify preferred options

Design proposals received from 3 companies were assessed, these had also been reviewed by the ERYC Grounds and Forestry Project Manager and the ERYC Commuted Sums manager with their comments being noted by the group.

It was agreed that feedback be sought from other bike track operators on issues such as noise, vandalism and maintenance. A formal specification will then be drawn up, based on the design proposal submitted by the Bike Track company, with companies invited to quote through a tender process on a design and build basis. The specification will include:

Start platform – high enough to view the full track

Tarmac not to be used

Beginners track not required

Drainage to remain within the track boundary

Maintenance schedule

Track start & waste signage

Agreed: that feedback be sought from other bike track operators on issues such as noise, vandalism and maintenance, the office will then draft a formal bike track design specification with companies being invited to quote through a formal tender process on a design and build basis.

3. To advise on required procurement process/commuted sums application process

The Clerk reported that, as the costs to redesign the track would be in excess of £30,000, it was a legal requirement that the procurement process be followed. Companies would be invited to submit a tender quote via the Contracts Finder within the Government Procurement Portal, individual companies who had previously expressed an interest in quoting for the redesign of the bike track would also be contacted.

Meeting closed at 11:55am