

Cottingham Parish Council



Cottingham Village Watering Specification – May-October 2026

1. Scope of Works

This specification covers watering the village plants twice a week during the months of May to October 2026:

Parish Office	2 window boxes	1m	9 The Cottages, Market Green
		1m	9 The Cottages, Market Green
Finkle Street	1 lamp post basket	68 cm	Post Office
	1 floral tower (3 tubs)	40cm,55cm & 80cm	Post Office
	1 round black planter	80cm	Post Office
	6 hanging baskets (on 1 pole)	40cm	Post Office
King Street	6 lamp post baskets	68 cm	Outside Sainsburys
		68 cm	Outside Bargain Booze
		68 cm	Next to bus shelter
		68 cm	Outside Savers
		68 cm	King Street Crossroads
		68 cm	King Street Crossroads
		68 cm	King Street outside Best Wishes
	9 Round Black Planters	130cm	Base of flower tree - King Street/Hallgate Junction
		68cm	King Street, side of The Duke
		68cm	King Street, outside The Duke
		68cm	King Street, outside The Duke
		68cm	King Street, outside The Duke
		68cm	King Street, outside The Duke
		68cm	King Street, outside Savers
		68cm	King Street, outside Savers
		80cm	Outside Best Wishes
	2 wooden planters	40cm x 150cm	King Street, outside The Duke
		40cm x 150cm	King Street, outside The Duke
22 hanging baskets	6 hanging baskets (on 1 pole)	40cm	Corner of King Street & Finkle Street
	6 hanging baskets (on 1 pole)	40cm	Opposite Quick & Clarke
	6 hanging baskets (on 1 pole)	40cm	Opposite Sunkissed
	4 hanging baskets (on 1 pole)	40cm	King Street /Hallgate Crossroads
Hallgate	4 floral towers (3 tubs)	40cm,55cm & 80cm	Memorial garden, Hallgate
		40cm,55cm & 80cm	Memorial garden, Hallgate
		40cm,55cm & 80cm	Wilburn Court
		40cm,55cm & 80cm	Wilburn Court
	4 round black planters	80cm	Memorial garden, Hallgate
		80cm	Memorial garden, Hallgate
		80cm	Wilburn Court
		80cm	Wilburn Court
Hallgate Mem Garden	Central circle	8m sq	Central circle

2. Health & Safety Requirements

- Operatives must wear appropriate PPE (gloves, boots, eye protection).
- Machinery must be maintained and operated safely.
- Public safety: Work areas to be cordoned off if necessary; avoid disruption to visitors.
- Where necessary, Working at Height regulations must be complied with.

3. Reporting & Record Keeping

- Maintain a log of visits, tasks completed, and any issues observed.
- Report vandalism, damage, or hazards immediately to the Parish Clerk.

4. Key Performance Indicators (KPIs)

- Positive feedback from visitors/community.
- Compliance with health, safety, and environmental standards.

*Please provide quotes for 1 year and 3 years.

Quotes to be sent to deputyclerk@cottinghamparishcouncil.gov.uk by Monday 5th January 2026*