

Cottingham Parish Council



To Members of Cottingham Parish Council

11th September 2025

Dear Councillor,

Meeting of the Council

I hereby summon you to attend the Annual Meeting of the Council, which will be held at the Parish Council Office, 9 The Cottages, Cottingham at **7pm on Thursday 18th September 2025**. Meetings are open to members of the public and can be joined remotely via Microsoft teams using Meeting ID: 351 061 635 740 Passcode: dZKsaf

J Price

Jane Price, Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair's permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

- 1. Apologies for absence**
To consider and approve reasons for apologies for absence.
- 2. Declarations of Interest**
Declarations of Interest – Member Code of Conduct. To record any declarations of pecuniary or non-pecuniary interests by any member in respect of items on this agenda
- 3. Public Questions**
To consider matters raised in advance of the meeting per Minute reference 3607.1. In accordance with Standing Order 3e the period for public questions shall not exceed 10 minutes.
- 4. To receive local policing report**
- 5. To receive reports from ERYC Ward Councillors**
- 6. To confirm, adopt, and sign the Minutes/Notes**
 - 6.1 Events Working Group held on 12 June 2025
 - 6.2 Events Working Group held on 3 July 2025
 - 6.3 Planning Committee held on 15 July 2025
 - 6.4 Full Parish held on 17 July 2025
 - 6.5 Events Working Group held on 21 July 2025
 - 6.6 BMX Working Group held on 24 July 2025

- 6.7 Allotments Committee held on 30 July 2025
- 6.8 Blue Plaque Assessment Panel held on 5 August 2025
- 6.9 Planning Committee held on 5 August 2025
- 6.10 Extraordinary Meeting of the Parish Council held on 6 August 2025
- 6.11 Environment Working Group held on 6 August 2025
- 6.12 Planning Committee held on 26 August 2025
- 6.13 Extraordinary Meeting of the Parish Council held on 26 August 2025
- 6.14 Events Working Group held on 1 September 2025
- 6.15 Allotments Committee held 2 September 2025
- 6.16 Extraordinary meeting of the Parish Council held on 5 September 2025
- 6.17 Finance Committee held on 9 September 2025

Financial Matters

- 7. To receive update on the financial position of the Council, review budget, and approve July and August payments**
- 8. To consider grant requests**
 - 8.1 Hallgate and King Street Christmas Lights
 - 8.2 Christmas Lights – West End
- 9. To consider a recommendation from the Finance Committee to commission a new website**
- 10. To consider a recommendation from the Events Working Group in respect of security for the Christmas Festival**
- 11. To consider a recommendation from the Events Working Group regarding the hire of an ice rink for the Christmas Festival**
- 12. To consider a quotation for planting hanging baskets for 2026**
- 13. To consider a recommendation from the Allotments Committee that plot fees for 2026 be increased to £48 per plot.**
- 14. To note the Local Government Services Pay Agreement 2025/26**

Administration

- 15. To consider proposals for bulb planting in the village**
- 16. To receive the final report of the Local Government Boundary Commission for England on ERYC Ward boundaries and consider proposals impacting on Cottingham parish**
- 17. To receive an update on the BMX consultation track**
- 18. To consider a request from ERYC to support proposed schemes in the Cottingham Local Cycling And Walking Infrastructure Plan 2024 -2034**
- 19. To consider a recommendation from the Planning Committee that a letter be sent to the local MP and Mayor to seek their assistance in improving the current system of granting licenses for roadworks**
- 20. To discuss the introduction of increased parking charges at Castle Hill to a) agree a letter is sent to the CEO of the Hospital Trust voicing Council's concern at the impact on the roads around the hospital and b) inviting the CEO to attend a meeting with Council to discuss potential solutions.**

21. To consider a request from a Ward Councillor for a PRIDE event in the village
22. To consider draft CCTV policies
23. To consider the feedback from MHCLG regarding hybrid meetings
[Remote attendance and proxy voting in local authorities: consultation results and government response - GOV.UK](#)
24. To note a request from the ER Lieutenancy to promote nominations for honours from the East Riding Area
25. To receive an update on the Strategic Plan
26. To receive an update from the Town Centre Officer
27. To consider mechanisms for promoting the work of the Parish Council
28. To receive reports from representatives to outside organisations
29. To discuss received correspondence
30. Members' Points of Information and agenda items for next meeting (discussion items only)