

Cottingham Parish Council



To Members of the Allotments Committee

27th August 2025

Dear Member,

ALLOTMENTS COMMITTEE MEETING

I hereby invite you to attend the meeting of the Cottingham Parish Council Allotments Committee which will be held at the Cottingham Northgate Allotments at **9.30am Tuesday 2nd September 2025**. The meeting is open to members of the public.

Nicola Pape

Nicola Pape
Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair's permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

1. Election of Chair for the 2025-26 Municipal Year

2. Declarations of Interest

- 2.1. To record declarations of interest by any member of the Committee in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2.2. To note dispensations given to any member of the Council in respect of the agenda items listed below

3. To receive & approve apologies

4. Appointment of Deputy Chair for the 2025-26 Municipal Year

Administration

- 5. To receive update on the allotments budget**
- 6. To receive update on waiting list**
- 7. To review arrangements for plot inspections**
- 8. To discuss hedge cutting**
- 9. To consider use of retained deposits**
- 10. To consider 2026 allotment fees**