Cottingham Parish Council



To Members of Cottingham Parish Council

10th July 2025

Dear Councillor,

### **Meeting of the Council**

I hereby summon you to attend the Annual Meeting of the Council, which will be held at the Parish Council Office, 9 The Cottages, Cottingham at **7pm on Thursday 17th July 2025**. Meetings are open to members of the public and can be joined remotely via Microsoft teams using Meeting ID: 351 061 635 740 Passcode: dZKsaf

J Price

Jane Price, Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair’s permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

1. **Apologies for absence**

To consider and approve reasons for apologies for absence.

1. **Declarations of Interest**

Declarations of Interest – Member Code of Conduct. To record any declarations of pecuniary or non- pecuniary interests by any member in respect of items on this agenda

**3. Public Questions**

To consider matters raised in advance of the meeting per Minute reference 3607.1. In accordance with Standing Order 3e the period for public questions shall not exceed 10 minutes.

**4. To receive local policing report**

**5. To receive reports from ERYC Ward Councillors**

**6. To confirm, adopt, and sign the Minutes/Notes**

6.1 Full Parish Meeting held on 19th June 2025

6.2 Planning Committee meeting held on 24th June 2025

6.3 Personnel Committee meeting held on 8th July 2025

6.4 Finance Committee meeting held on 8th July 2025

**Financial Matters**

**7. To receive update on the financial position of the Council, review budget, and approve June payments**

**8. To consider any amendments required to the Parish Council earmarked reserves**

**9. To consider grant request HWRA on behalf of Men in Sheds**

**10. To consider proposed revisions to the Financial Regulations**

**Administration**

**11. To consider quote for village planting maintenance**

**12. To consider replacing village entrance planters**

**13. To establish a Website Working Group**

**14. To agree dates for the office Christmas shutdown**

**15. To receive an update from the KGV BMX consultation meeting and consider next steps**

**16. To receive an update on the Strategic Plan**

**17. To receive an update from the Town Centre Officer**

**18. To receive reports from representatives to outside organisations**

**19. To discuss received correspondence**

**20. Members’ Points of Information and agenda items for next meeting (discussion items only)**