

# Cottingham Parish Council



**PLANNING COMMITTEE MEETING**  
**HELD AT PARISH COUNCIL OFFICE, 9 THE COTTAGES, MARKET GREEN,**  
**COTTINGHAM**  
**AT 7PM ON TUESDAY 24th JUNE 2025**

**MINUTES**

PRESENT: Cllrs: Casson, Graves, Kemp, Larkin, Longbottom, Marten, Porteus, Stather & Ward (Cllr Casson chaired the meeting in the absence of Cllr Jump)  
 Clerk: N Pape  
 There were no members of the public present

2092 DECLARATION OF INTERESTS

Cllr Stather declared a non-pecuniary interest in planning application 25/01496/TCA COTTINGHAM CONSERVATION AREA - Crown reduce 1 no. Copper Beech tree (T1) by 2 metres to provide 1 metre clearance from the chimney and house; Pollard 1 no. Oak tree to 10 metres to encourage lower leaf growth; Crown lift 2 no. Beech trees, 2 no. Ash trees and 1 no. Oak tree (T3, 5, 6, 8 and 12) to 4 metres via removal of overhanging branches to allow vehicles to pass below; Fell 2 no. Ash trees (T7 and T9) as T7 is struggling to grow due to the proximity of nearby trees, and the stump of T9 is in poor form after previous works with concerns over future failure; Crown reduce 1 no. Sycamore tree (T10) via removal of 2 branches as they are dead and dying respectively - 270 Hallgate, Cottingham HU16 4BQ

2093 TO RECEIVE AND APPROVE APOLOGIES

Apologies were received from Cllrs Jump & Kind

**Resolved: that apologies be accepted**

2094 TO RECEIVE CORRESPONDENCE & NOTICES OF DECISION (SEE ATTACHED SHEET)

2094.1 Notices of Decision had been circulated to Councillors in advance of the meeting

**Resolved: that the report be noted**

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*Chair: Councillor Julia Marten Tel: 01482 843399 Clerks: N Pape/J Price*

2094.2 Correspondence had been received from a member of the public regarding the condition of the seating behind the bike shelter at the junction of Hallgate and King Street, the member of the public had offered to undertake repairs. The Clerk reported that, as the benches do not belong to the Parish Council or East Riding Council, the office is unable to grant permission to the member of the public to undertake repairs. Councillors suggested the benches might belong to Hallgarth Residential Home

**Resolved: that the Clerk ascertains who owns the benches**

2094.3 Correspondence had been received from a member of the public regarding parking issues on Lawson Avenue. Cllr Casson proposed to meet with the member of the public to discuss the issue further

**Resolved: that Cllr Casson meet with the member of the public to discuss the issue further**

2094.4 Correspondence had been received from a member of the public regarding speeding safety concerns on Inglemire Lane. The Clerk reported that traffic issues on Inglemire Lane had been added to the East Riding Council Traffic Highways Cottingham priority list on 3<sup>rd</sup> April 2025. Councillors requested East Riding Council conduct a speed data survey on Inglemire Lane

**Resolved: that a requested be submitted to East Riding Council for a speed data survey to be undertaken on Inglemire Lane**

2094.5 Correspondence had been received from Cottingham North Ward Cllr Redshaw regarding safety issues arising from the usage of the three car parking spaces opposite the T-junction of George Street and Hallgate, Cllr Redshaw had requested that the Parish Council review the situation and consider a request be submitted to East Riding Council for double yellow lines be painted to alleviate the issue. Councillors agreed a request for double yellow lines be added to the East Riding Council Traffic Highways Cottingham priority list

**Resolved: that a request for double yellow lines at the parking spaces opposite the T-junction of George Street and Hallgate be added to the East Riding Council Traffic Highways Cottingham priority list**

- 2095 TO CONSIDER PLANNING APPEAL 25/00043/REFUSE – ERECTION OF OUTBUILDING FOR USE AS ADDITIONAL STORAGE FOR 3 SAMLL DOMESTIC FREEZERS AND SHELVING (RETROSPECTIVE APPLICATION) CASSANDRA HOUSE, 19 DUNSWELL ROAD, COTTINGHAM

2095.1 The Clerk reported that at the Planning Committee meeting of 28<sup>th</sup> January 2025, Councillors recommended the application be approved; Councillors resolved not to amend previous comments

**Resolved: that previous planning comments made by the Parish Council relating to planning application 25/00043/REFUSE are not amended**

- 2096 TO CONSIDER PLANNING APPLICATIONS OUTSTANDING SINCE THE DATE OF THE LAST MEETING

2096.1 Councillors considered Planning Applications outstanding since the date of the last meeting. Cllr Casson abstained from commenting on any of the applications

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**25/01496/TCA.** COTTINGHAM CONSERVATION AREA - Crown reduce 1 no. Copper Beech tree (T1) by 2 metres to provide 1 metre clearance from the chimney and house; Pollard 1 no. Oak tree to 10 metres to encourage lower leaf growth; Crown lift 2 no. Beech trees, 2 no. Ash trees and 1 no. Oak tree (T3, 5, 6, 8 and 12) to 4 metres via removal of overhanging branches to allow vehicles to pass below; Fell 2 no. Ash trees (T7 and T9) as T7 is struggling to grow due to the proximity of nearby trees, and the stump of T9 is in poor form after previous works with concerns over future failure; Crown reduce 1 no. Sycamore tree (T10) via removal of 2 branches as they are dead and dying respectively. 270 Hallgate, Cottingham HU16 4BQ

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

**25/01400/PLF.** Erection of single storey annex extension to rear, Garden House, Dunswell Road, Cottingham HU16 4JT

**Resolved: Whilst Cottingham Parish Council recommends approval, we have concerns regarding the capacity type/size for water drainage. We request that East Riding Council consider the architect's drainage plans to be sufficient prior to approval of the application**

**25/01595/TCA** COTTINGHAM CONSERVATION AREA - Crown lift 1 no. Laurel tree by 2.5 metres as it has grown too big and the branches are hanging over the neighbouring land, Northview Farm, 66 New Village Road, Cottingham HU16 4NE

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

**25/01559/TCA** COTTINGHAM CONSERVATION AREA - Fell 1 no. Pine tree to leave a 1 metre stump as the tree has grown too large and the lower branches are starved of light, and there are concerns about risk of the damage the tree could cause if it were to fail, 80 South Street, Cottingham HU16 4AT

**Resolved: Whilst Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer, we would not wish to see the felling of a healthy tree**

**25/01554/TCA** COTTINGHAM CONSERVATION AREA - Crown reduce 1 no. Sycamore tree via removal of the lowest branch on the west side of the tree (as illustrated) as it is overhanging the neighbouring boundary, Southlands Hall, 75 Thwaite Street, Cottingham HU16 4RB

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

**25/01490/TPO** TPO - CASTLE HILL HOSPITAL - 1994 - (REF 198) T4 - Crown lift 1 no. Copper Beech tree to 4 metres with a crown reduction of 1.5 metres to the building facing side as the branches are encroaching onto the building and to allow more light into the first floor building, Mill View Court, Castle Hill Hospital, Castle Road, Cottingham HU16 5JQ

**Resolved: that Cottingham Parish Council supports the recommendation of the East Riding Council Tree Officer**

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**25/01606/PLF** Erection of detached garden room to rear, Lime Tree House, 6A Dunswell Road, Cottingham HU16 4JB

**Resolved: that Cottingham Parish Council recommends approval on the condition that the detached garden room to the rear is not given residential status/used for overnight accommodation**

2097 TO PROPOSE ADDITIONAL NAMES TO BE ADDED TO THE COTTINGHAM STREET NAME BANK

2097.1 Councillors proposed a meeting of the Blue Plaque Assessment Panel be convened for members to discuss additional names to be added to the Cottingham street name bank

**Resolved: that a meeting of the Blue Plaque Assessment Panel be convened for members to discuss additional names to be added to the Cottingham street name bank, proposed names to be considered by Councillors at a future Planning Committee meeting**

2098 TO CONFIRM DATES OF PLANNING MEETINGS Q3 2025

2098.1 The Clerk proposed, agreed by Cllrs, meeting dates of 15<sup>th</sup> July 2025, 5<sup>th</sup> August 2025, 26<sup>th</sup> August 2025 and 6<sup>th</sup> September 2025

**Resolved: that Planning Committee meetings be scheduled for 15<sup>th</sup> July 2025, 5<sup>th</sup> August 2025, 26<sup>th</sup> August 2025 and 16<sup>th</sup> September 2025**

2099 ITEMS FOR THE NEXT AGENDA (DISCUSSION ITEMS ONLY)

**Items for next agenda:**

**Appoint a Vice Chair to the Planning Committee  
Discuss areas to be considered for a speed data survey request  
To receive update on funding for speed radar devices**

Date of Next Planning Meeting (dependent on applications received): **Tuesday 15<sup>th</sup> July 2025**

There was no other business, and the Chair closed the meeting at **7.54pm**.

..... Chair of the Parish Council