

# Cottingham Parish Council



To Members of Cottingham Parish Council

10 April 2025

Dear Councillor,

## **Meeting of the Council**

I hereby summon you to attend the Annual Meeting of the Council, which will be held at the Parish Council Office, 9 The Cottages, Cottingham at **7pm on Thursday 17th April 2025**. Meetings are open to members of the public and can be joined remotely via Microsoft teams using Meeting ID: 351 061 635 740 Passcode: dZKsaf.

**Jane Price**

Jane Price, Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair's permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

1. **Declarations of Interest**
  - 1.1. To record declarations of interest by any member of Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - 1.2. To note dispensations given to any member of the Council in respect of the agenda items listed below
2. To receive & approve apologies
3. To receive local Policing report
4. To receive reports from ERYC Ward Councillors
5. 10-minute Public Session (The Parish Council will respond to questions submitted in advance of the meeting by members of the public)
6. To confirm, adopt, and sign the Minutes/Notes
  - 6.1. Planning Committee meeting held on 11 March 2025
  - 6.2. Full Parish meeting held on 20<sup>th</sup> March 2025
  - 6.3. VE Day Working Party Meeting held on 31st March 2025
  - 6.4. Planning Committee held on 1 April 2025
7. To receive an update on the financial position of the Council, review budget, and approve March payments

Parish Council Office: 9 The Cottages, Market Green, Cottingham, East Yorkshire HU16 5QG

Tel: 01482 847623 E-mail: [clerk@cottinghamparishcouncil.gov.uk](mailto:clerk@cottinghamparishcouncil.gov.uk)

Chairman: Councillor Kevin Casson Tel: 01482 849674 Clerk: J Price/N Pape

Website: [www.cottinghamparishcouncil.org.uk](http://www.cottinghamparishcouncil.org.uk)

**8. To consider grant requests**

**8.1. Cottingham Memorial Club Trust Ltd**

**8.2. Working For Health CIC**

**9. To review the Small Grant Scheme**

**10. To note the insurance premium for 2025-26**

**11. To review the Parish Council's Financial Regulations**

**12. To review the Parish Council's Standing Orders**

**13. To approve a CCTV policy for the Parish Council**

**14. To consider Parish Council response to ERYC ward boundary review**

**15. To discuss Hallgate Memorial Gardens maintenance**

**16. To consider quotes for summer planting**

**17. To receive update on BMX track**

**18. To receive an update on the King Street Bus Shelter proposal**

**19. To receive an update on Town Centre project**

**20. To approve the VE DAY event risk assessment**

**21. To receive reports from representatives to outside organisations**

**22. To discuss received correspondence**

**23. Members' Points of Information and agenda items for next meeting (discussion items only)**