

#### **MEETING OF COTTINGHAM PARISH COUNCIL**

##### **HELD AT THE PARISH OFFICE, 9 THE COTTAGES, COTTINGHAM**

**7PM ON THURSDAY 20TH JUNE 2024**

**PRESENT:** Councillors: Casson, Jump, Longbottom, Marten, Ward, Graves, Stubbs

Clerks: Pape/Price

3960 DECLARATIONS OF INTEREST

There were no declarations of interest.

3961APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Booth, Duke, Kemp & Cantrell

**Resolved: that apologies be noted**

3962 PUBLIC QUESTIONS

No public questions had been received.

3963 TO RECEIVE LOCAL POLICING REPORT

3963.1 PCSO Dale had submitted a report showing crimes in the previous month. Councillors requested that future reports indicate whether car theft was involved in a burglary. Councillors welcomed the actions that Cottingham High School were taking to reduce ASB in the village centre by some pupils. They also noted that Shopwatch appeared to be working effectively and suggested that shops advertise that they were part of the scheme.

**Resolved: that the report be noted**

1. TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES
   1. Events Working Party held on 7 May 2024
   2. Planning Committee held on 14 May 2024
   3. Personnel Committee held on 14 May 2024
   4. Full Parish held on 16 May 2024
   5. Events Working Party held on 21 May 2024
   6. Personnel Committee held on 30 May 2024
   7. Neighbourhood Plan Steering Group held on 3 June 2024
   8. Planning Committee held on 4 June 2024

**Resolved: that all minutes/notes be adopted as a true record**

3965 TO AGREE THE PARISH COUNCIL’S RESPONSE TO ERYC IN RESPECT OF THE LOCAL PLAN POST-HEARING NOTES

**Resolved: that the Neighbourhood Plan Steering Groups’ comments be submitted as the response of the Parish Council.**

1. TO CONSIDER AMENDMENTS TO COMMITTEE TERMS OF REFERENCE
   1. Planning Committee
   2. Personnel Committee
   3. Finance Committee

**Resolved: that the amended Terms of reference be agreed.**

3967To consider the co-option of Pam Jackson to the Events Working Party

**Resolved: that Pam Jackson be co-opted to the Events Working Party**

3968 TO MAKE APPOINTMENTS TO THE TOWN CENTRE PROJECT MONITORING GROUP

**Resolved: that Councillors Jump, Marten, Stubbs and Ward with Councillor Graves as reserve be appointed to the Town Centre Project Monitoring Group**

3969 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL, REVIEW BUDGET, REVIEW THE COUNCIL’S EXPENDITURE INCURRED UNDER s.137 OF THE LOCAL GOVERNMENT ACT 1972 AND APPROVE MAY PAYMENTS

The Clerk submitted a report setting out details of the financial position of the Council.

**Resolved:**

1. **that the schedules showing receipts and payments made during the month of May 2024 be approved;**
2. **that Cllrs confirmed sight of the monthly bank reconciliations, and**
3. **that feedback be obtained from traders, visitors, shops and pubs on Cottingham Day to inform a review of the cost/benefit of events.**

3970 TO CONSIDER CHARGES FOR RIDES ON COTTINGHAM DAY

3970.1 The Clerk referred to the final arrangements for Cottingham Day and reported that the Scouts were no longer able to provide any activities in the Memorial Gardens but that Hull Scrapstore could provide circus skills as an alternative at a cost of £680. The Clerk reported that at Cottingham Day 2023 the charge for the Spider Mountain was set at £3, she also referred to the final draft budget and whilst it was anticipated that the event would come in under the revised £10,000 budget, there were still some costs and income that were estimated.

**Resolved:**

1. **that charges for the Spider Mountain be set at £3**
2. **that the charge of £680 for Scrapstore to provide Circus Skills in the Memorial Garden be agreed, and**
3. **that a small overspend of the events budget be agreed if required.**

3971 TO REVIEW THE COUNCIL’S RISK REGISTER

3971.1 The Clerk referred to the summary of risks that had been circulated to members. She advised that it was intended to review the risks over the forthcoming year with a view to focussing on the key risks.

**Resolved: that the Risk Register be approved.**

3972 TO CONSIDER ATTENDANCE AT THE ERNLLCA CONFERENCE ON 24 SEPTEMBER 2024

3972.1 The Clerk submitted details of the ERNLLCA Conference for members’ information.

**Resolved: that Councillors Casson, Jump and Kemp represent the Parish Council at the Conference.**

3973 TO RECEIVE AN UPDATE ON MEMORIAL GARDENS AND QE MEMORIAL GARDENS

3973.1 Councillors Casson, Graves and Ward reported on recent activity, noting that there had been very good attendance at the Friends of Queen Elizabeth Memorial Garden and outlined proposed works. Repairs were required to a bin and to the noticeboard. Members noted that the proposed work to reduce the height of shrubbery at the Memorial Gardens had not yet taken place. Detailed plans were required for both areas.

**Resolved:**

1. **that ERYC be approached about the repairs to the bin,**
2. **that the Local History Society be approached regarding the noticeboard, and**
3. **that an annual plan is drawn up for both the QE Memorial Garden and the Memorial Gardens setting out the proposed programme of works.**

3974 TO RECEIVE AN UPDATE ON THE STRATEGIC PLAN

3974.1 The Clerk referred to the recent meeting of the Monitoring Group which had gone through the plan and identified actions still required. Councillor Jump referred to the need to obtain evidence for the positive impact of the Beats Bus before the Parish Council pursued it any further.

**Resolved: that the report be noted.**

3975 To consider making recommendations to ERYC on the use of weedkiller on verges and planted areas

3975.1 Councillors referred to damage caused to verges by spray drift from weed treatment by ERYC from Quad bikes and also spraying of planted areas.

**Resolved: that the Clerks contact ERYC to request reduced or more careful use of weedkiller on street furniture around the village.**

1. TO CONSIDER PROPOSALS FOR A COTTINGHAM BEACON
   1. Councillors discussed options for a beacon in the parish to form part of the national network of beacons and identified possible locations. Members noted that there was no provision in the 2024-25 budget and that consideration would need to be given to including provision in the draft budget for 2025-26.

**Resolved:**

1. **that the Clerks contact ERYC regarding possible sites at Keldgate and KGV Playing Fields, and**
2. **that the Clerks investigate options for the construction of a traditional beacon brazier**

3977 REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANISATIONS

No reports were submitted.

3978 TO DISCUSS RECEIVED CORRESPONDENCE

No correspondence had been received

3979 MEMBERS’ POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

**Items for next meeting:**

Village WiFi

Review of Ward Boundaries

**There was no other business and the Meeting closed at 8.02pm**

Signed ……………….……………………………………. Chairman of the Cottingham Parish Council