Cottingham Parish Council



### **PERSONNEL COMMITTEE MEETING**

**HELD AT COTTINGHAM PARISH COUNCIL OFFICES, 9 THE COTTAGES,**

**MARKET GREEN, COTTINGHAM**

**AT 10:00am THURSDAY 29th FEBRUARY 2024**

**M I N U T E S**

Present: Councillors: Marten, Kemp & Cantrell

Clerks: Pape & Price

There were no members of the public present.

287 DECLARATIONS OF INTEREST

There were no declarations of interest.

288 TO RECEIVE APOLOGIES

Apologies received from Cllr Ward

**Resolved: Apologies accepted**

289 **Exclusion of the Press and Public: It is recommended that the public and press be excluded from the Meeting for the consideration of the following matters on the grounds that it involves the likely disclosure of confidential information as defined in Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960**

**Resolved: that** **the press and public be excluded from the meeting**

290 TO DISCUSS THE RECOMMENDATION OF THE CLERKS/PERSONNEL COMMITTEE CHAIR REGARDING AN APPOINTMENT TO THE TOWN CENTRE OFFICER POST

Cllrs discussed the recent interviews which had been undertaken by the Clerks and Chair of the Personnel Committee to recruit a part-time Town Centre Officer, fixed 12-month contract. Cllrs agreed with the recommendation; the successful candidate to commence their role on 1st April 2024, NJC Salary scale point 17

**Resolved: that it be recommended that Full Council approves the Clerks’/Chair of Personnel proposed appointment.**

291 MEMBERS’ POINTS OF INFORMATION AND AGENDA ITEMS FOR THE NEXT MEETING (DISCUSSION ITEMS ONLY) AND TO SET DATE FOR NEXT MEETING

**Items for next agenda:**

**To review staffing policies**

Date of Next Personnel Meeting 1**0:00am, Tuesday 9 April 2024**

There was no other business and the meeting closed at 10.18am

Signed: …………………………….…………………………….

*(Chairman of the Parish Council)*