Cottingham Parish Council

A green sign with a building and flowers

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To Members of Cottingham Parish Council

10 April 2024

Dear Councillor,

### **Full Parish Meeting**

I hereby summon you to attend the Full Parish Meeting of the Council, which will be held at the Parish Council Office, 9 The Cottages, Cottingham at **7pm on Thursday 18 April 2024**. **Please note there will be a pre-meeting for Parish Councillors at 6.15pm, this will not be open to the public.** MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND CAN BE JOINED REMOTELY VIA MICROSOFT TEAMS using Meeting ID: 351 061 635 740 Passcode: dZKsaf

Jane Price

Jane Price, Clerk to Cottingham Parish Council

All mobile phones and other electronic devices should be switched to mute and only used to facilitate this meeting. The public are welcome to attend but are only permitted to speak with the Chair’s permission. Parish Council Meetings are meetings held in public, not public meetings.

The Business to be transacted is as follows:

1. **Declarations of Interest**
   1. To record declarations of interest by any member of Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
   2. To note dispensations given to any member of the Council in respect of the agenda items listed below
2. **To receive & approve apologies**
3. **To receive local Policing report**
4. **10-minute Public Session (The Parish Council will respond to questions submitted in advance of the meeting by members of the public)**
5. **To confirm, adopt, and sign the Minutes/Notes** 
   1. Extraordinary Meeting of the Parish Council held on 12 March 2024
   2. Planning Committee held on 12 March 2024
   3. Events Working Group held on 18 March 2024
   4. D-Day Working Group held on 21 March 2024
   5. Full Parish Council held on 21 March 2024
   6. Planning Committee held on 2 April 2024
   7. Personnel Committee held on 9 April 2024

**Finance Issues**

1. **To receive an update on the financial position of the Council, review budget and approve March payments**
2. **To consider a quotation for insurance cover for 2024-25**
3. **To consider applications for grant**
   1. Cottingham Market Co-operative

**Governance Issues**

1. **To consider appointments to Committees/Working Groups**
   1. Personnel Committee – 1 vacancy
   2. Neighbourhood Plan Working Group
2. **Update on Strategic Plan**

**Events**

1. **To consider update on for Special Events Insurance**
2. **To provide an update from the Events Safety Advisory Group**
3. **To consider quotations for the provision of:**
   1. Additional toilets
   2. Additional security barriers
   3. Electricity supply for traders
4. **To update on proposed D-Day celebrations**

**Village Issues**

1. **To consider a draft Blue Plaque Policy**
2. **To discuss proposals for a ‘Fairy Door’ trail**
3. **Update on Queen Elizabeth Memorial Garden**
4. **Update on village planters and tubs**
5. **To consider a quotation for repairs to the bus shelter on The Parkway**
6. **To consider a quotation for repairs to the cycle rack on Market Green**
7. **To discuss BMX track at KGV**
8. **Update on request for additional litter bins**
9. **Representatives to outside organisations**
10. **To receive reports from ERYC Ward Councillors**
11. **To discuss received correspondence**
12. **Members’ Points of Information and agenda items for next meeting (discussion items only)**