



FULL PARISH MEETING OF COTTINGHAM PARISH COUNCIL
HELD AT THE PARISH OFFICE, 9 THE COTTAGES, COTTINGHAM
7:00PM ON THURSDAY 16th NOVEMBER 2023

PRESENT: Councillors: Casson (Chairman), C Cantrell, Duke, Graves, Kemp Marten, Ward.
 Clerks: N Pape/J Price
 4 members of the public present/1 member of the public via Microsoft Teams

3789 DECLARATIONS OF INTEREST

There were no declarations of interest.

3790 TO RECEIVE AND APPROVE APOLOGIES

Apologies received from Cllrs P Cantrell, Jump and Stubbs

Resolved: that apologies be noted and accepted

3791 TO RECEIVE LOCAL POLICING REPORT

There was no PCSO present, recent crime statistics had been circulated to Councillors but there was no report to accompany them. Councillors discussed progress with the proposed Shopwatch scheme.

3792 TO CONSIDER PROPOSALS FOR A TRIAL OF THE BEATS BUS

3792.1 Clerk N Pape reported that the Beats Bus had offered a trial fee of £640 (usually £750), the fee included attendance of the bus for 2 hours with staff and recording equipment. The office had approached the Police & Crime Commissioner's office to seek funding and had been advised that the Beats Bus wouldn't be eligible for this round of the Community Safety Fund. Councillors discussed other ways of funding the proposals.

Resolved:

- i) **that the Cottingham Village Trust be approached regarding joint funding for the initiative;**
- ii) **that Humberside Police and ERYC Youth Services be contacted regarding appropriate methods of identifying beneficiaries, and**

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iii) that the issue be reviewed at the January 2024 meeting of the Parish Council

3793 10-MINUTE PUBLIC SESSION (THE PARISH COUNCIL WILL RESPOND TO QUESTIONS SUBMITTED IN ADVANCE OF THE MEETING BY MEMBERS OF THE PUBLIC

Questions were raised relating to whether there were plans in place to reduce speed limits in the village to 20 mph; whether road closures were required for the installation and removal of Cottingham Christmas lights; noise caused by train horns near the level crossings; whether Councillors were aware of any badger sets in the Parish.

3794 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

3794.1 Full Parish meeting held on 19th October 2023

3794.2 Events Working Party meeting held on 23rd October 2023

3794.3 Planning Committee meeting held on 24th October 2023

Resolved: That all minutes/notes be adopted as a true record.

Finance

3795 TO RECEIVE AN UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL, RECEIVE THE INTERNAL AUDIT REPORT, REVIEW BUDGET AND APPROVE OCTOBER PAYMENTS

In advance of the meeting Clerk N Pape had circulated details of the financial position of the Council and the Internal Audit report. She reported that the Internal Auditor had requested some minor amendments to the records relating to events, but otherwise was happy with the Council's financial management.

Resolved:

- i) proposed by Councillor Marten, seconded by Councillor Kemp and agreed unanimously that the schedules showing receipts and payments made during the month of October 2023 be approved;**
- ii) that the monthly bank reconciliations be approved, and**
- iii) that the Internal Audit report be received.**

3796 TO CONSIDER APPLICATIONS FOR GRANTS

3796.1 Cllr Casson reported that Cottingham Little Theatre had submitted an application and that representatives were in attendance to respond to Councillor's questions.

Resolved: that Cottingham Little Theatre be awarded a grant of £600 towards the modernising of theatre equipment & infrastructure

3797 TO CONSIDER A QUOTATION FOR MEMORIAL GARDEN HEDGE CUTTING

3796.1 The Clerk reported that a quotation had been received from Landplan for £1537 & vat to reduce the hedge on the left hand side to 8 feet. She advised that a neighbouring resident had requested that the hedge be reduced to no less than 10 feet to protect their

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privacy and act as a sound barrier. Members discussed the options and agreed that the hedge should be cut to a maximum of 10 feet and that the alcoves around the benches be retained as a feature.

Resolved:

- i) that the hedge be cut to a maximum height of 10 feet along its full length before the end of March 2024;
- ii) that the alcoves be retained;
- iii) that the quotation from Landplan be accepted subject to amendment to reflect the reduction in work, and
- iv) that a meeting be held with the resident to discuss future maintenance of the hedge.

3798 TO NOTE NJC PAY AWARD 2023

3798.1 Clerk J Price reported that agreement had been reached on the NJC pay award for 2023/24. As all staff were on NJC terms and conditions, the pay award should be applied accordingly.

Resolved: that the pay award be implemented.

Governance Issues

3799 TO APPOINT MEMBERS TO D-DAY WORKING PARTY

3799.1 Clerk N Pape reported that the local group of the British Legion did not currently have any plans for a D-Day celebration. Councillors discussed a range of possible activities to commemorate the event.

Resolved:

- i) that Councillors Kemp, Duke, Casson, Jump and Ward be appointed to the Working Party;
- ii) that other Councillors be invited to participate, and
- iii) that invitations be extended to representatives of the Cottingham Market, Cottingham Village Trust, the Local History Society, local schools and churches to join the Working Party.

3800 TO CONSIDER DISPOSAL OF ITEMS SURPLUS TO REQUIREMENTS

3800.1 Clerk N Pape advised that the Parish Council needed to formally agree to the disposal of surplus items and that electrical items could not be passed on to other groups as their safety could not be guaranteed.

Resolved: that the Parish Council agreed to the disposal of the surplus and outdated items.

3801 TO CONSIDER AMENDMENTS TO COMPLAINTS PROCEDURE

3801.1 Clerk J Price submitted a proposed complaints policy which was based on a NALC model and which had been adopted by a number of other Parish Councils.

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Resolved: that the Complaints Procedure be adopted.

Village Issues

3802 TO DISCUSS COTTINGHAM IN BLOOM

3802.1 Cllr Ward referred to the Yorkshire in Bloom website and suggested that all Councillors review it to see what was required. He suggested that a smaller local event was arranged for 2024 to test interest, initially amongst local businesses. Councillors made a number of suggestions including linking with D-Day proposals, ways to involve schools, the allotments and other gardening/flower arranging groups and competitions for the best display.

Resolved:

- i) that proposals be considered as part of the work of the Environment Working Party;**
- ii) that 2024 be seen as a trial, and**
- iii) that a formal application to Yorkshire in Bloom be considered for 2025.**

3803 TO RECEIVE AN UPDATE ON VILLAGE MAP/LEAFLET

3803.1 Clerk J Price advised that the advert specifications had been provided to potential advertisers and that the noticeboard maps would proceed once the adverts had been received. She advised that it was likely that the installation would be in early in the New Year. She sought councillors' views regarding the progression of the leaflets without adverts due to the low level of interest from advertisers. Members commented on the need to spruce up the noticeboards and that the perspex was in poor condition on some.

Resolved:

- i) that the report be noted;**
- ii) that the leaflet be progressed at A3 without adverts, and**
- iii) that costings be obtained for replacement perspex.**

3804 TO RECEIVE AN UPDATE ON FLOODING ISSUES

3804.1 Councillors reported on a number of areas of the village that had suffered flooding on the weekend of 28- 30 October and actions that had been taken by a range of agencies to address issues. The flood attenuation works had operated as planned, but further work was required to ensure watercourses and drains were cleared effectively. Part of the issue was the lack of capacity in the sewerage system to cope with exceptionally heavy flows. Councillors suggested that the Drainage Committee be re-established.

Resolved:

- i) that the report be noted, and**
- ii) that a meeting be set up with the ERYC Flood Manager, Yorkshire Water and the Environment Agency.**

3805 TO DISCUSS REPLACEMENT VILLAGE PLANTER SIGN -ENDIKE LANE

3805.1 Clerk J Price reported that a price had been obtained to replace the village entrance sign on Endike Lane of £2860 + delivery and installation, but that the designers had suggested that producing the sign in 'dibond' would be significantly cheaper.

Resolved:

- i) that 2 'dibond' village entrance signs be purchased for Endike Lane and Bricknell Avenue, and**
- ii) that a report be brought to a future meeting on replacement planters for the village entrances.**

3806 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

There was nothing to report.

3807 TO RECEIVE REPORT FROM ERYC WARD COUNCILLORS

3807.1 Cllr Cantrell provided an update regarding Commuted Sums and the need for them to be discussed with Parish Councils; a patch walk with PCSO Dale looking at issues on the Parkway and Abbotts Walk Play Area; ongoing communication with Northern Gas Networks and ERYC regarding the impacts of the road closure on Northgate; a suggestion that all the primary schools be involved in the Remembrance Day event in future years, and ongoing issues with fly tipping and trees on the Bricknell Estate.

3807.2 Cllr Duke referred to the flooding issues experienced in the village and actions he had taken to address them; continuing work to raise the profile of Worklink, and ongoing work on poles, lighting, resident disputes and positive comments from residents on improvements to the appearance of the village.

3807.3 Cllr Redshaw reported to changes to bus services; the Northgate road closures; 28 applications from Connexin for pole installation in Conservation Areas; visits to Castle Hill Hospital and Swift Caravans; traffic issues from the Swift Caravan site, and actions taken to help minimise and address flooding in the village.

3807.4 Cllr Casson reported on cyclists and traffic from Swift Caravans; work undertaken to minimise and address flooding issues in the village; possibility of Castle Hill hospital doubling the size of their solar farm; actions taken to reduce the number of new telegraph poles required and a motion to ERYC Full Council on promoting biodiversity at Solar Farms.

Resolved:

- i) that the reports be noted, and**
- ii) that a meeting be arranged with the Commuted Sums Officer at ERYC.**

3808 TO DISCUSS RECEIVED CORRESPONDENCE

No items of correspondence had been received.

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3809 MEMBERS POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

Items for next meeting:

Update on flooding
Consideration of the Draft Strategic Plan
2024-2025 Budget and precept demand
Proposals to promote health and well-being
IT and AV upgrade proposals
Village Planters and Tubs
Update on the Memorial Gardens

There was no other business and the Meeting closed at 8.46pm

Signed Chairman of the Cottingham Parish
Council