

Cottingham Parish Council



FULL PARISH AND FINANCE MEETING OF COTTINGHAM PARISH COUNCIL
HELD AT ARLINGTON HALL
7:00PM ON THURSDAY 20th JANUARY 2022

PRESENT: Councillors: Abel (Chairman), Jump, Kind, Casson, Medini, Kemp, Moore, Cantrell & Duke
 Clerk: Matthew Kay
 Deputy Clerk: Nicola Pape
 7 members of the public
 PCSO Mike Dale

3437 DECLARATIONS OF INTEREST

Cllrs Jump & Medini declared an interest in item 3448 as the Town and Parish Council Charter had already been adopted by ERYC

3438 TO RECEIVE AND APPROVE APOLOGIES

Apologies received from Cllrs Green & Knight

Resolved: Apologies accepted

3439 TO RECEIVE LOCAL POLICING REPORT

PCSO Mike Dale updated Councillors on recent crime activity in the village and stressed the importance of all incidents being reported when they arise. Cllr Duke wished it to be minuted that he has grave concerns regarding safety of the public using crossings. Cllr Kind commented that the Parish Council had initially objected to ERYC prior to the zebra crossing installation on Hull Road and it was agreed a letter be sent requesting the crossing be redesigned or relocated

Resolved: Parish Office to send letter to ERYC

3440 PUBLIC SESSION (10-MINUTE OPPORTUNITY FOR PUBLIC PRESENT TO RAISE MATTERS)

A member of the public raised concerns regarding security at the Parish Council Office

The Parish Council Office: 9 The Cottages, Market Green, Cottingham, East Yorkshire HU16 5QG

Tel: 01482 847623 E-mail : clerk@cottinghamcouncil.org

Website: www.cottinghamparishcouncil.org.uk

Chairman: Councillor Ann Abel Tel: 01482 875489 Clerk: Matthew Kay

3441 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

- 3441.1 Events Working Party meeting held on 9th November 2021
- 3441.2 Full Parish & Finance meeting held on 18th November 2021
- 3441.3 Events Working Party meeting held on 30th November 2021
- 3441.4 Planning Committee meeting held on 7th December 2021
- 3441.5 Planning Committee meeting held on 4th January 2022

Resolved: That all minutes/notes be adopted as a true record

3442 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL, APPROVE PAYMENTS AND AGREE BUDGET/PRECEPT FOR THE 2022/2023 FINANCIAL YEAR

3442.1 The Clerk provided an update on the current financial position of the Council, informing Councillors of large payments made and income received. Councillors also examined the 2021/2022 and 2022/2023 budget

Resolved: On a unanimous vote the schedules showing receipts and payments made during the months of November and December and the 2022/2023 budget were approved

3442.2 Councillors discussed the precept. Due to reduced activity from Covid and grants received for the Christmas Festival, the Clerk predicted a slight surplus for the 2021/2022 tax year. The Clerk recommended that the precept should, therefore, not be increased but advised against a decrease as activity would, hopefully, return to pre Covid levels in 2022/2023. It was agreed the precept for a band D property should remain at £24.10 (around a third of the national average)

Resolved: Band D precept to remain at £24.10

3442.3 Cllr Duke enquired if issues raised by Cllr Kind at a previous meeting had been addressed, the Clerk confirmed these would be discussed with the external auditor on 16th February

3443 TO DISCUSS GRANT REQUESTS

3443.1 Cottingham Cricket Club

A grant application of £250 had been applied for towards the costs of pitch sightscreens

Resolved: £250 grant approved

3443.2 Cottingham Bowling Club

A grant application of £1900 had been applied for towards the purchase of a reconditioned lawn mower. A representative of the cricket club answered questions raised by Councillors and it was agreed the £1900 grant be awarded

Resolved: £1900 grant approved

3444 TO DISCUSS CAPITAL PROJECTS

Cllr Abel informed Councillors the water bowser was still to be purchased and she was also investigating a headline act for Cottingham Day

3445 TO APPROVE TRAFFIC SURVEY COSTS

3445.1 The Clerk informed Councillors he had approached 3 companies for quotes, they are asking for a detailed breakdown of survey requirements. Councillors discussed these including the times and level of traffic passing through the village, are vehicles just passing through the village or are they parking, were they speeding?

Councillors discussed the volume of HGV lorries passing/parking in the village. Cllr Duke enquired if data collected previously from the pollution monitors installed in the village was still available, Cllr Jump will chase this up

Resolved: Parish Office to contact Traffic Survey Companies**Resolved: Cllr Jump to chase pollution Monitor data**

3446 TO DISCUSS COUNCILLOR EMAIL ADDRESSES

Following a training course Cllr Cantrell suggested Councillors could set up a Parish Council email address to be used by the public, the Clerk informed Councillors the cost would be £4 per month per Councillor. Councillor Abel informed Councillors this was optional, and a discussion regarding GDPR regulations took place. It was agreed those Councillors wishing to set up a Parish Council email address contact the Clerk

Resolved: Councillors wishing to set up a Parish Council email address to contact the Clerk

3447 TO DISCUSS HULL MAG NEWSLETTER

3447.1 Due to the Cottingham Times not delivered to all households within the village, Cllr Cantrell had informed the Parish Council she had obtained costings to also place an article within the Hull Mag. Councillors agreed that as the Hull Mag is delivered to outside villages there would be no benefit in going ahead with an article. Cllr Jump had made enquires re the cost of advertising in the Cottingham Villages booklet which is delivered to all households, the cost being £229 for a full page. The advertising booklet is more trader based so it was agreed not to go ahead

3447.2 Cllr Abel informed Councillors that although the Cottingham Times pay for the distribution of their magazine there are some areas of the village that the distributors refuse to deliver to. Other advertising suggestions were discussed including our article that is placed in the Cottingham Times be made available on the Parish Website and noticeboards. Collating an email distribution list and advertising on electrical information strips within

local amenities was discussed along with the purchase of an outside electronic advertising board

Resolved: Electronic advertising to be discussed in further detail at a future meeting

3448 TO ADOPT TOWN AND PARISH COUNCIL CHARTER

Councillors discussed the Charter, already adopted by ERYC, and agreed the Parish Council will also adopt this

Resolved: Parish Council to adopt Town and Parish Council Charter

3449 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

There was nothing to report

3450 TO RECEIVE REPORT FROM ERYC WARD COUNCILLORS

Cllr Jump informed Councillors the development of Thwaite Hall was due to be discussed by ERYC Planning Officers imminently

3451 TO DISCUSS RECEIVED CORRESPONDENCE

3451.1 The Clerk informed Councillors a Cottingham resident was enquiring about the ownership of the land adjacent to Snuff Mill Lane, ERYC had already confirmed they are not the landowner. Cllr Abel to make further enquires

3451.2 Councillors discussed the Platinum Jubilee celebrations, Cllr Abel informed Councillors the Events Working Party had agreed to proceed with Cottingham Day on 3rd July instead (a sub-Committee of Cllrs Green, Kemp & Moore however had looked into the viability of hiring a steam train for the Jubilee but this was now not going ahead). Cllr Jump suggested contacting the Town Cryer to attend our Cottingham Day and also enquired if the village bunting will be in place. Cllr Abel has offered to help at St Mary's Church if they go ahead with an afternoon tea on the Platinum Jubilee weekend. Cllr Cantrell enquired if grants would be available for residents planning street parties, the Clerk stated the Small Grant application process could be used

3451.3 The Clerk distributed a copy of the SLCC Civility & Respect Newsletter

3452 MEMBERS' POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

3452.1 Cllrs Jump & Cantrell requested the Parish Council website be streamlined and made easier to navigate. The Clerk explained the Company hired to redesign the website had transferred all the details from the old website, the Parish Office will streamline content

Resolved: Parish Office to streamline content on the website

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3452.2 Cllr Casson informed Councillors that he had been approached by residents asking for contact details of Councillors and ERYC departments and suggested a definition of the roles of the Clerk, Councillors and ERYC department contacts be listed in the Cottingham Times. Cllr Medini informed Councillors this would not be viable as ERYC have 628 different departments, Cllr Jump suggested a generic email or the ERYC phone number be listed instead

3452.3 Cllr Kind informed Councillors Hull City Council is looking to sell land on the Hull/Cottingham boundary, areas being Priory Road/Newgate Street

3452.4 Cllr Casson informed Councillors a planning application is due to be submitted for a reasonably sized development on Station Road

There was no other business and the Meeting closed at 8:30pm

Signed Chairman of the Cottingham Parish
Council