

Cottingham Parish Council



ANNUAL MEETING OF COTTINGHAM PARISH COUNCIL & FINANCE
HELD AT COTTINGHAM METHODIST CHURCH
7:30PM ON THURSDAY 27TH MAY 2021

PRESENT: Councillors: Abel (Chairman), Casson, Knight, Jump, Medini, Kemp,
Moore, Cantrell & Duke
Clerk: Matthew Kay
Deputy Clerk: Nicola Pape
6 members of the public

3327 DECLARATIONS OF INTEREST

No interests were declared

3328 TO RECEIVE AND APPROVE APOLOGIES

Apologies received from Cllrs Kind, & Green

Resolved: Apologies accepted

3329 TO ELECT CHAIRMAN, DEPUTY CHAIRMAN AND APPROVE COMMITTEE/GROUP STRUCTURE

3329.1 Cllr Abel elected as Chairman

3329.2 Cllr Casson elected as Deputy Chairman

3329.3 Committee/Group structures were discussed by the Councillors

3330 TO CONFIRM, ADOPT, AND SIGN THE MINUTES/NOTES

3330.1 Full Parish & Finance meeting held on Thursday 18th March 2021

3330.2 Planning Committee meeting held on Tuesday 6th April 2021

3330.3 Planning Committee meeting held on Tuesday 4th May 2021

The Parish Council Office: 9 The Cottages, Market Green, Cottingham, East Yorkshire HU16 5QG

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Resolved: That all minutes be adopted as a true record

3331 TO RECEIVE UPDATE ON THE FINANCIAL POSITION OF THE COUNCIL AND APPROVE PAYMENTS

The Clerk provided an update on the current financial position and answered questions from Councillors regarding the budget

Resolved: On a unanimous vote the schedules showing receipts and payments made during the months of March and April 2021 were approved

3332 TO APPROVE GRANT REQUESTS

3332.1 Cottingham Tigers Rugby Club applied for a £1000 grant towards an upgrade of their floodlights

Resolved: £1000 grant approved

3333 TO RECEIVE UPDATE ON WEBSITE AND DISCUSS DRAFT MINUTES

3333.1 Clerk Matthew Kay reiterated that the new website is now up and running – issues with the previous hosting provider had caused delays with setting up the new website. He explained that because of these issues he had been reluctant to update the old website knowing it was due to be decommissioned at some point. The new website is now operational and will be updated as required. Clerk Matthew Kay requested Councillors check the content of the website and contact the Parish Office with requests for specific content updates

Resolved: Website content to be updated

3333.2 Councillors discussed if Draft Minutes should be on the website – Clerk Matthew Kay advised this was a legal requirement. It was agreed that Draft Minutes will be added to the website once they have been approved by the relevant Committee Chair. Clerk Matthew Kay also advised Councillors that the Auditor had advised that the Parish Council Chairman should sign all Minutes from every meeting

Resolved: Draft Minutes to be added to website once approved by the Committee Chair

3334 TO RECEIVE UPDATE ON YOUTH PROVISION

3334.1 Cllr Medini informed Councillors that a £7000 grant request had been approved and received in March 2020 with the funds to be utilised within 12 months. Due to Covid restrictions the funds had not been utilised within this time frame and ERYC had agreed to a 12-month extension. 300 local youths had been consulted with the majority requesting the possibility of a Youth Club. After advertising for 2 detached Youth Workers interviews had

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taken place and the positions given to 2 local ladies who have a wealth of experience between them. The Youth Workers will meet with local youths, assess their needs and liaise with local Police. The aim for the future is to open a Youth Club, with the 2 Youth Workers in attendance, once the Covid restrictions are fully lifted. Cllr Abel had enquired if the Youth Club could be held on a Friday at King George V Pavilion and is awaiting confirmation (a local badminton Group currently use the area on a Friday)

3334.2 Cllr Medini informed Councillors the £7000 grant funds would be set aside from Parish Council funds and a possibility of further funding which again to be applied for under the Youth Provision. Cllr Medini had spoken with Envirofriendly in Beverley who are looking to install 2 clothes recycling bins in Cottingham (one bin will be located at Cottingham High School with the possibility of another being located at Cottingham Tennis Club). Envirofriendly are confident that both bins would be filled monthly, generating an income of £150 each. Envirofriendly will check and maintain the bins also

3334.3 Cllr Cantrell suggested local schools could assist in identifying students who may benefit from liaising with the Youth Workers – Cllr Medini had already been in discussions with Cottingham High School, data protection rules being adhered to

3335 TO APPROVE FUTURE MEETINGS AND CONFIRM DELEGATED POWERS

3335.1 Clerk Matthew Kay informed Councillors the Government had decided not to extend legislation allowing remote meetings to continue beyond 6th May 2021, however recommendations from Council Authorities was that face to face meetings should be avoided for the time being. Matthew suggested the next Full Parish meeting could take place on the fourth Thursday of June (the 24th) by which time hopefully the lockdown restrictions could possibly be lifted. Due to the difficulties of maintaining social distancing within the Parish Office meeting room it was agreed to hire the Methodist Church (cost £60) for this meeting

Resolved: Full Parish Meeting of 24th June 2021 to take place at Cottingham Methodist Church

3335.2 Clerk Matthew Kay informed Councillors that following discussion with Cllr Casson, Chair of Planning Committee, the Planning Meeting of 4th June 2021 will be held via Zoom with the Clerk having delegated powers to act on recommendations made at the meeting. Cllr Casson requested details of the meeting be advertised on Cottingham Community Social media, Clerk Matthew Kay will post details on the Parish website

Resolved: Planning Meeting 4th June 2021 to be held via Zoom with delegated powers for the Clerk

3336 TO DISCUSS MEMORIAL GARDEN BENCHES

3336.1 Cllr Abel informed Councillors that she had cleaned the benches within the Memorial Gardens on a regular basis. Some members of the public have been attaching memorabilia to the VE Day bench, and others, resulting in wires cutting into the benches. Clerk Matthew Kay had placed a request in the Cottingham Times for memorabilia not to be

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attached to the bench and will reiterate this in a further article. Cllr Abel requested that if any Councillors witness memorabilia being attached to the benches that they approach the persons concerned to politely request they do not do so

Resolved: Clerk Matthew Kay to place article within Cottingham Times

3336.2 Cllr Duke enquired if the Parish Council could attach flower pockets to the benches within the Memorial Gardens – Cllr Abel confirmed this would not be viable as the benches are privately owned by members of the public and the flower pockets could attract more memorabilia

3337 TO DISCUSS CAPITAL PROJECTS

3337.1 Cllr Medini suggested replacing the village entrance planters with new signage made of a stone structure. Clerk Matthew Kay to obtain quotes. Cllr Abel requested Councillors email further suggestions for capital projects to Matthew

Resolved: Clerk Matthew Kay to obtain quotes

3337.2 Cllr Knight informed Councillors that the existing planters had been vandalised over the past few years. Cllr Knight was also unhappy with the location of the planter along Eppleworth Road. Cllrs Jump and Abel confirmed the location had been set by ERYC and could not be amended

3338 TO DISCUSS HALLGATE CLOSURE

3338.1 Cllr Jump informed Councillors that Cllr Green had suggested that an area of Hallgate, from the King Street traffic lights to George Street, could perhaps be closed to vehicles during evening and weekend periods to help promote local businesses – the businesses could then expand onto the street over the summer months bringing a continental feel to the village and hopefully increase footfall

3338.2 Cllr Jump informed Councillors that a survey conducted amongst traders in previous years had resulted in a negative response – a further survey should be carried out to see what the response from local residents would be before an application is made to ERYC. Cllrs Jump, Abel, Kemp and Cantrell offered to distribute the surveys

Resolved: Survey to be conducted

3339 REPRESENTATIVES TO OUTSIDE ORGANISATIONS

There were no representatives present

3340 TO RECEIVE REPORT FROM ERYC COUNCILLORS

3340.1 Cllr Jump informed Councillors the Hull University and Hospital Authority were planning on submitting an application for 2 small solar panel fields on land South of Bacon

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Garth – this would generate 100% of required power to be used at Castle Hill Hospital with surplus generated income offset against energy costs at Hull Royal Infirmary. Cllr Casson informed Councillors this would equate to an area 10% the size of the solar panels near Morrisons Supermarket, however this could result in the loss of good farming land but suggested local schools be involved with perhaps nature boards for the use of children

3340.2 Cllr Medini informed Councillors that ERYC have a new leader

3340.3 Cllr Medini informed Councillors ERYC are holding a Draft Local Plan Update Consultation running from 28th May 2021 – 6th August 2021. Cllr Cantrell was concerned that residents might not know how to access the consultation and understand the importance of this. Cllr Casson enquired if this was just an online consultation. Cllr Jump will contact ERYC and report back to Councillors. Clerk Matthew Kay requested further details of the consultation from Cllr Casson which he will then attach by a link on the Parish website and Facebook page

Resolved: Cllr Jump to contact ERYC

Resolved: Clerk Matthew Kay to attach details to Parish website and Facebook page

3341 TO DISCUSS RECEIVED CORRESPONDENCE

3341.1 Cllr Abel advised Councillors of the importance of adhering to the Parish Council Media policy. Councillors must not post their personal opinions on social media sites as this can be interpreted as being the view of the Parish Council, not just the individual. Requests for social media posts must be made to Clerk Matthew Kay. Councillors agreed there must be a balance of communication, both digital and paper. Councillors also suggested setting up a Media working party. This will be discussed in further detail at the Full Parish Meeting of 24th June

Resolved: Councillors to adhere to Media Policy

Resolved: Media working party to be discussed at Full Parish Meeting of 24th June

3341.2 Cllr Jump informed Councillors that ERYC had approved the Planning application submitted by Aldi for the Variation of Condition 8 (delivery hours)

3341.3 Cllr Cantrell enquired if the Parish Council sends newsletters to local Parishioners – Cllr Abel confirmed this was not the case as there are over 17,000 residents and because of news changes the Parish Council includes a bi-monthly article within the Cottingham Times with updates

3341.4 Cllr Cantrell enquired who was responsible for updating the village noticeboards, she was concerned that they contain outdated information, were hard to read and needed a tidy up. Cllr Abel informed Councillors she had continuously cleaned and removed stickers from the noticeboard situated by the Co-Op Supermarket. Clerk Matthew Kay informed

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Councillors Hull Absolutely Cultured Volunteers update the boards on a fortnightly basis although this had temporarily paused due to Covid restrictions. There were currently no requests from the public/organisations to add any leaflets/posters to the boards. Cllrs Cantrell, Abel, Jump and Kemp offered to update/clean the noticeboards. Councillors also discussed the need for updated maps to be placed on the other side of them

3341.5 Councillors discussed reinstalling the noticeboard to Finkle Street after its removal from Market Green following damage by a car accident. An additional noticeboard, after quotes are obtained, was requested for Harland Way

3341.6 Cllr Duke enquired on the possibility of a digital information board being installed in Market Green

3342 MEMBERS' POINTS OF INFORMATION AND AGENDA ITEMS FOR NEXT MEETING (DISCUSSION ITEMS ONLY)

Items for next agenda:

ERYC Draft Local Plan Update Consultation

Media Working Party

Update on Hallgate Closure

There was no other business and the Meeting closed at 9:15pm

Signed
Chairman of the Cottingham Parish Council